

SURREY POLICE AND CRIME PANEL**PCC Forward Plan and Key Decisions****24th November 2023****SUMMARY**

This report provides information on the key decisions taken by the PCC from September 2023 to present and sets out details of the Office's ongoing Forward Plan for 2023/2024.

Decision Making and Accountability Framework

The Police & Crime Commissioner (PCC) has in place a framework of governance, underpinned by mechanisms for control and management of risk. This framework enables her to discharge her statutory responsibilities, take decisions and hold the Chief Constable to account. The PCC will keep this system under review to ensure it remains fit for purpose. It is reviewed on an annual basis.

Forward Plan 2023/2024

The PCC gives advance notice to the public of when certain decisions will be taken, or key pieces of work undertaken through the publication of a forward plan. This plan is updated on a regular basis by all staff within the OPCC for their relevant areas of work. A copy of this plan can be found on the PCC's website and is shown at Appendix A. Some, but not all items on the forward plan will result in the publication of a 'key decision'.

Decisions: Making and Publicising Key Decisions

The PCC is required by the Elected Local Policing Bodies (Specified Information) Order 2011 (as amended), to publish a '*record of each decision of significant public interest arising from the exercise of the (the PCC's) functions*'. We refer to these as "key decisions" and these are published on our website so they can then be scrutinised by the public and the Police and Crime Panel (PCP).

Detailed information on each key decision is published at the following link on the PCC's website [Commissioner's Decisions - Office of the Police & Crime Commissioner for Surrey \(surrey-pcc.gov.uk\)](https://www.surrey-pcc.gov.uk) unless the information relating to the decision is sensitive and exempt from public consumption. In these cases, the records are kept solely within the PCC's office.

All key decisions are recorded on our decision log. The PCC has signed off eleven key decisions since the last Panel meeting in September 2023 (see Appendix B).

RECOMMENDATIONS

The Panel is asked to note the report.

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LEAD OFFICER: Sarah Gordon, PA to the PCC

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Appendix A - OPCC FORWARD PLAN

DATE	TITLE	KEY DECISION/ ACTION	LEAD OFFICER
November 2023	Budget and precept planning	Meetings with Surrey Police Chief Officers	DM
December 2023	Surrey Criminal Justice Board	Agenda and papers	SG
January 2024	Serious Violence Duty	Publication of Local Strategy and Needs Assessment	
January 2024	Joint Audit Committee	Agenda and Papers	SG
2024 – TBC	Recruitment of JAC Members	End of Term of Office for JAC members in December 2024	AB/KM
2024 – TBC	Recruitment of Independent Members and Legally Qualified Chairs	To replace those IMs and LQCs reaching end of term	SL
March 2024	Related Party Disclosures and Annual review of notification of disclosable interests	Annual review	SG
April 2024	Surrey Criminal Justice Board	Agenda and Papers	SG
April 2024	Joint Audit Committee	Agenda and Papers	SG
May 2024	PCC Elections		

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Appendix B - OPCC Decision Log 2023/24

Decision no.	Title	Date Submitted to PCC	Lead officer	Agreed by PCC	Date Agreed	Protective marking (OFFICIAL/OFFICIAL SENSITIVE)	Published on website?	Spend/Cost
18	P4 202324 financial performance and virements	07/09/2023	Kelvin Menon	Yes	07/09/2023	Official	Yes	NA
19	Charging Policy	31/08/2023	Kelvin Menon					Not ready for signing
20	Children and Young People's Fund September 2023	04/09/2023	Molly Slominski	Yes	07/09/2023	Official	Yes	£43,200.00
21	Vehicle Donation - Charity Fire & Rescue Service	07/09/2023	Rachel Lupanko	Yes	07/09/2023	Official	Yes	£3,108.25
22	Serious Violence Duty Fund 2023/24	10/10/2023	Lucy Thomas	Yes	10/10/2023	Official	Yes	£69,840.25
23	Children and Young People's Fund October 2023	04/10/2023	Molly Slominski	Yes	25/10/2023	Official	Yes	£6,526.00
24	Revised 22A collaboration agreement - Minerva Programme and covering letter	25/09/2023	Alison Bolton	Yes	25/09/2023	Official	Yes	NA
25	Surrey County Council - Youth Justice Team (Engage	09/10/2023	Sarah Haywood	Yes	10/10/2023	Official	Yes	£37,500.00
26	CSF Funding Agreement for Engage	09/10/2023	Sarah Haywood	Yes	10/10/2023	Official	Yes	£20,000.00
27	ESDAS HOPE Leadership Training	12/10/2023	Lucy Thomas	Yes	13/10/2023	Official	Yes	£1,800.00
28	Community Safety Fund and Children & Young People's Fund November 2023	26/10/2023	Molly Slominski	Yes	07/11/2023	Official	Yes	£31,700.00

TOTAL: £213, 674.50