

Surrey Police and Crime Panel - Forward Work Programme 2023/24

The purpose of this document is to provide a summary of work due to be undertaken by the Surrey Police and Crime Panel. It is provided for information purposes at each meeting of the Panel and updated between meetings by officers to reflect any future areas of work. Members can suggest items for consideration to the Chairman or the Panel Support Officer.

DATE	ITEM	Police and Crime Plan Priority	PURPOSE	OFFICER
24 November 2023	Surrey PCP Budget Mid-Year Claim 2023	N/A	Mid-year report detailing the Panel's expenditure of the Home Office Grant.	Scrutiny Officer / Democratic Services Assistant
	Police and Crime Plan Update (Twice yearly – April/Nov)	All	To consider progress made against the agreed Police and Crime Plan.	PCC
	Budget Update (Twice per year – Feb & Nov) <ul style="list-style-type: none"> • Surrey Police Group Financial Report for Month Six Financial Year 2023/24 	All	As agreed at the precept setting meeting on 6 February 2013, to allow the Panel to have oversight of the latest financial position	Kelvin Menon – OPCC
	Surrey Estates Update	All	Overview of work in hand on the Surrey Estates Strategy and outlines next steps and planned activity in the first quarter of 2024.	Damian Markland – OPCC
	Serious Violence Duty		Overview of the work being undertaken by the Office of the Police and Crime Commissioner to implement the Government's Serious Violence Duty in Surrey.	Damian Markland – OPCC
	Latest HMIC PEEL Inspection Report	All	Verbal Update by the Commissioner on the findings of the latest PEEL inspection of Surrey Police. PEEL is HMICFRS's assessment of police forces in England and Wales and stands for police effectiveness, efficiency, and legitimacy.	Damian Markland – OPCC

			The Inspection report due to be published in the week commencing 20 th November.	
	IT Strategy Update	All	Verbal update and presentation by Surrey and Sussex Chief Digital and Information Officer. The purpose of this item is to provide the Police & Crime Panel with an overview of Surrey Police Force IT – Strategy, issues and risks.	Damian Markland – OPCC
2 February 2024	The Police and Crime Commissioner’s Proposed Precept 2024/25	All	The Police and Crime Panel is required to consider and formally respond to the Police and Crime Commissioner’s proposed precept for 2024/25.	PCC
	Office of the Police & Crime Commissioner's Budget for 2024/25	All	This paper is provided to the Police & Crime Panel for information only to give Panel Members oversight of the intended budget, to fund the Office of the Police & Crime Commissioner (OPCC) for the financial year 2024/25.	Kelvin Menon – OPCC
	Budget Update (Twice per year – Feb & Nov) <ul style="list-style-type: none"> Surrey Police Group Financial Report for Month Eight Financial Year 2023/24 Office of the Police and Crime Commissioner Financial Report for Month Eight Financial Year 2023/24 	All	As agreed at the precept setting meeting on 6 February 2013, to allow the Panel to have oversight of the latest financial position	Kelvin Menon – OPCC
16 April 2024	Police and Crime Plan Update (Twice yearly – April/Nov)	All	To consider progress made against the agreed Police and Crime Plan.	PCC
	Surrey Police Recruitment and Workforce Planning Update (Twice yearly – April/Sept)	All	The PCC to provide an update report every three months detailing the allocation of newly recruited officers as a result of the 20,000 uplift, how many officers were in training and how many were on patrol.	Damian Markland - OPCC
	Surrey Police Group Unaudited	All		Kelvin Menon – OPCC

	Financial Report			
TBC	HMICFRS PEEL Inspection Update		To receive an update on progress addressing key issues highlighted in the November 2023 HMICFRS PEEL inspections report.	
TBC	Topical or thematic issue – to be decided			
18 June 2024 – Annual meeting	Police and Crime Commissioner Annual Report 2023/24	All	The Police Reform and Social Responsibility Act (2011) places a duty on Police and Crime Commissioners to produce an Annual Report. Members of the Panel are asked to comment on the report prior to its formal publication.	PCC
	Police and Crime Panel Annual Report 2023/24	N/A	To report Panel business over the last financial year.	Scrutiny Officer / Democratic Services Assistant
	Surrey PCP Budget 2023/24	N/A	End of year report detailing the Panel's expenditure of the Home Office Grant.	Scrutiny Officer / Democratic Services Assistant
26 September 2024	Surrey Police Recruitment and Workforce Planning Update (Twice yearly – April/Sept)	All	The PCC to provide an update report every three months detailing the allocation of newly recruited officers as a result of the 20,000 uplift, how many officers were in training and how many were on patrol.	Damian Markland - OPCC
	Medium-Term Financial Plan Update 2024/25 to 2027/28	All	As part of the budget setting process, to show the Force is financially sustainable in the medium term.	Kelvin Menon - OPCC
	Commissioning and award of grant funding	Reducing violence against Women and Girls; Protecting people from harm in Surrey	Check outcomes of PCC's commissioning of services to help victims of crime	Damian Markland - OPCC
24 October 2024	Informal Session with Chief Constable			

19 November 2024	Surrey PCP Budget Mid-Year Claim 2024	N/A	Mid-year report detailing the Panel's expenditure of the Home Office Grant.	Scrutiny Officer / Democratic Services Assistant
	Police and Crime Plan Update (Twice yearly – April/Nov)	All	To consider progress made against the agreed Police and Crime Plan.	PCC
	Budget Update (Twice per year – Feb & Nov) <ul style="list-style-type: none"> Surrey Police Group Financial Report for Month Six Financial Year 2024/25 	All	As agreed at the precept setting meeting on 6 February 2013, to allow the Panel to have oversight of the latest financial position.	Kelvin Menon - OPCC

STANDING ITEMS: these will appear on every agenda

Subject/Title	Dates	Police and Crime Plan Priority	Purpose	Contact Officer
PCC Forward Plan and Key Decisions	All	All	To review the key decisions made by the PCC in line with the Police Reform and Social Responsibility Act 2011, Section 28(6). Decisions – Office of the Police and Crime Commissioner for Surrey (surrey-pcc.gov.uk) To review the PCC's forward plan.	OPCC
Performance Meetings	All	N/A	To consider issues raised during monthly discussions between the PCC and the Chief Constable. To include the web link and notice of upcoming public meetings and most recent public performance report.	Damian Markland - OPCC
Recommendations Tracker and Forward Work Programme	All	N/A	To monitor responses, actions and outcomes against recommendations or requests for further actions. To provide a summary of work due to be undertaken by the Surrey Police and Crime Panel and work that has recently been completed.	Scrutiny Officer/Democratic Services Assistant
Commissioners Question Time	All	N/A	For the Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner – questions to be provided four working days in advance.	Scrutiny Officer/Democratic Services Assistant
Complaints	All	N/A	To monitor complaints received against the PCC and/or DPCC	Scrutiny Officer/Democratic Services Assistant

ITEMS KEPT UNDER REVIEW

ERP (Equip) Programme	Part 2	Part 2	Updates under Part 2 to be provided where appropriate.	OPCC
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Working Groups – re-established in June 2022:

Group	Membership	Purpose	Reporting Dates
Complaints Sub-Committee		To resolve non-criminal complaints against the PCC and/or the DPCC.	Report to each meeting of the PCP, detailing any complaints dealt with since the last meeting.
Finance Sub-Group		To provide expert advice to the PCP on financial matters that falls within its remit.	Reports verbally to the formal precept setting meeting of the Panel in February.