

SURREY POLICE AND CRIME PANEL**PCC Forward Plan and Key Decisions****2nd February 2024****SUMMARY**

This report provides information on the key decisions taken by the PCC from November 2023 to present and sets out details of the Office's ongoing Forward Plan for 2024.

Decision Making and Accountability Framework

The Police & Crime Commissioner (PCC) has in place a framework of governance, underpinned by mechanisms for control and management of risk. This framework enables her to discharge her statutory responsibilities, take decisions and hold the Chief Constable to account. The PCC will keep this system under review to ensure it remains fit for purpose. It is reviewed on an annual basis.

Forward Plan 2024

The PCC gives advance notice to the public of when certain decisions will be taken, or key pieces of work undertaken through the publication of a forward plan. This plan is updated on a regular basis by all staff within the OPCC for their relevant areas of work. A copy of this plan can be found on the PCC's website and is shown at Appendix A. Some, but not all items on the forward plan will result in the publication of a 'key decision'.

Decisions: Making and Publicising Key Decisions

The PCC is required by the Elected Local Policing Bodies (Specified Information) Order 2011 (as amended), to publish a '*record of each decision of significant public interest arising from the exercise of the (the PCC's) functions*'. We refer to these as "key decisions" and these are published on our website so they can then be scrutinised by the public and the Police and Crime Panel (PCP).

Detailed information on each key decision is published at the following link on the PCC's website [Commissioner's Decisions - Office of the Police & Crime Commissioner for Surrey \(surrey-pcc.gov.uk\)](https://www.surrey-pcc.gov.uk) unless the information relating to the decision is sensitive and exempt from public consumption. In these cases, the records are kept solely within the PCC's office.

All key decisions are recorded on our decision log. The PCC has signed off thirteen key decisions since the last Panel meeting in November 2023 (see Appendix B).

RECOMMENDATIONS

The Panel is asked to note the report.

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LEAD OFFICER: Sarah Gordon, PA to the PCC

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Appendix A - OPCC FORWARD PLAN

DATE	TITLE	KEY DECISION/ ACTION	LEAD OFFICER
January 2024	Serious Violence Duty	Publication of Local Strategy and Needs Assessment	
2024 – TBC	Recruitment of JAC Members	End of Term of Office for JAC members in December 2024	AB/KM/SG
2024 – TBC	Recruitment of Independent Members and Legally Qualified Chairs	To replace those IMs and LQCs reaching end of term	SL
March 2024	Related Party Disclosures and Annual review of notification of disclosable interests	Annual review	SG
March 2024	Surrey Criminal Justice Board	Agenda and Papers	SG
March 2024	Joint Audit Committee	Agenda and Papers	SG
May 2024	PCC Elections		DM
June 2024	Surrey Criminal Justice Board	Agenda and Papers	SG
June 2024	Joint Audit Committee	Agenda and Papers	SG
September 2024	Surrey Criminal Justice Board	Agenda and Papers	SG
September 2024	Joint Audit Committee	Agenda and Papers	SG
October 2024	2025 Meetings	Arrange meetings for 2025	PAs

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December 2024	Surrey Criminal Justice Board	Agenda and Papers	SG
December 2024	Joint Audit Committee	Agenda and Papers	SG

Appendix B - OPCC Decision Log 2023/24

Decision no.	Title	Date Submitted to PCC	Lead officer	Agreed by PCC	Date Agreed	Protective marking (OFFICIAL/OFFICIAL SENSITIVE)	Published on website?	Spend/Cost
29	Sale of Houses	11/03/2023	Kelvin Menon	Yes	11/03/2023	Sensitive	No	Details to be published upon completion
30	Qtr 2 financial performance and virements	11/08/2023	Kelvin Menon	Yes	22/11/2023	Official	Yes	N/A
31	reprofiling MOJ IDVA ISVA Fund - Your Sanctuary	21/11/2023	Lucy Thomas	Yes	30/11/2023	Official	Yes	Funds reallocated from previous allocation
32	Supplier Litigation	22/11/2023	Kelvin Menon	Yes	22/11/2023	Official	Yes	£10,000
33	Sale of Houses	22/11/2023	Kelvin Menon	Yes	22/11/2023	Sensitive	No	Details to be published upon completion
34	Reducing Reoffending Fund December 2023	01/12/2023	George Bell	Yes	07/12/2023	Official	Yes	£105,000
35	Additional MOJ IDVA ISVA Funding	02/01/2024	Lucy Thomas	Yes	01/08/2024	Official	Yes	£103,119.13
36	Award of Contract for Legal Services	01/03/2024	Kelvin Menon	Yes	01/08/2024	Sensitive	No	N/A
37	Reducing Reoffending Fund January 2024	02/01/2024	George Bell	Yes	01/08/2024	Official	Yes	£142,820
38	Reducing Reoffending Fund January 2024	09/01/2024	George Bell					TBC
39	SDAP Police Advocate Funding January 2024	11/01/2024	Lucy Thomas	Yes	01/11/2024	Official	Yes	£126,000
40	SABP CISVA funding for 2024/25	11/01/2024	Lucy Thomas	Yes	01/11/2024	Official	Yes	£130,000
41	YMCA Downslink WiSE Service	11/01/2024	Lucy Thomas	Yes	01/11/2024	Official	Yes	£127,000

TOTAL: £743,939.13

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