

# Communities, Environment and Highways Select Committee Forward Work Programme 2024 - 2025

**Communities, Environment and Highways Select Committee | Chairman: Jonathan Hulley | Scrutiny Officer: Clare Madden  
Democratic Services Assistant: Emily Wilkinson**

Date of Meeting	Type of Scrutiny	Issue for Scrutiny	Purpose	Outcome	Relevant Organisational Priority	Cabinet Member/Lead Officer
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7 February 2024	<b>Performance Update</b>  (Ongoing scrutiny)	<b>1. Environment, Transport and Infrastructure (ETI) Performance Report</b>  Note: Deferred item. Originally scheduled for July 2023	To provide the Select Committee with performance information on the Environment, Transport & Infrastructure directorate.	The Committee to review the performance, provide oversight and feedback.	Empowering communities  Growing a sustainable economy so everyone can benefit.  Enabling a greener future	Matt Furniss, Cabinet Member for Highways, Transport and Economic Growth  Marissa Heath, Cabinet Member for Environment.  Katie Stewart, Executive Director for Environment, Growth, Land, Property and Infrastructure
	<b>Progress Update</b>	<b>2. Minerals and Waste Local Plan</b>	To receive an update report on the work that has been completed this year on the Minerals and Waste Local Plan.  The report will also include proposals for future comms and engagement and set out the work to be done next year on the Minerals and Waste Local Plan.	The Committee reviews the progress made on the Minerals and Waste Local Plan.  The Committee can also feed into the proposals that will be set out for next year's work.	Empowering communities  Growing a sustainable economy so everyone can benefit	Natalie Bramhall, Cabinet Member for Property, Waste and Infrastructure  Matt Furniss, Cabinet Member for Highways, Transport and Economic Growth

		<b>3. Advertising &amp; Sponsorship Policy Motion</b>	Report from GFRG on Motion referral from Council. Jonathan Essex motion on Advertising & Sponsorship 22 October 2022. Discussed at GFRG March 2023 and November 2023.	The Committee to note the conclusions of the GFRG and comment as appropriate. GFRG to report to March Council.	Enabling a Greener Future	<p>Katie Stewart, Executive Director for Environment, Growth, Land, Property and Infrastructure</p> <p>Matt Furniss, Cabinet Member for Cabinet Member for Highways, Transport and Economic Growth</p> <p>Marissa Heath, Cabinet Member for Environment.</p> <p>Katie Stewart, Executive Director for Environment, Growth, Land, Property and Infrastructure</p>
<b>29 April 2024</b>	Progress Report  (Ongoing scrutiny)	<b>1. Delivering in Partnership Towns – Update</b>  (Deferred from Feb 24 at request of Michael Coughlin)	To provide the Select Committee with a progress report and update on the Committee’s recommendations.	The Committee to review progress and provide oversight and feedback.	Empowering communities  Growing a sustainable economy so everyone can benefit.	<p>Denise Turner-Stewart, Cabinet Member for Communities and Community Safety</p> <p>Michael Coughlin, Executive Director of Prosperity, Partnerships and Growth</p>
	Pre-Scrutiny	<b>2. Land Management Policy</b> (Links to Surrey Food Strategy & Motion to Council – see below)	Pre- scrutiny ahead of Cabinet report Summer 2024.	To be considered alongside related Motion referred from Council* (Lance Spencer Motion)		<p>Marissa Heath, Cabinet Member for Environment.</p> <p>Katie Stewart, Executive Director for Environment, Growth, Land, Property and Infrastructure</p>

	Council Motion	<b>3. Council Motion on Plant Based Meals and related policy development including Surrey Food Strategy</b>	<p>Motion referred from Council 11 July 2023. To consider the Motion and the Service/ Officer’s response and make recommendations to the Cabinet or the Council for decision.</p> <p><b>This Council calls on the Cabinet to:</b></p> <ul style="list-style-type: none"> <li>I. Ensure that food provided at all council catered events and meetings is predominantly plant-based, preferably using ingredients sourced from local food surplus organisations.</li> <li>II. Ensure that school meals service have a totally plant based menu one day per week, ideally Mondays.</li> <li>III. Continue to outreach to schools and young people to actively influence and inform on climate change and in particular on food choices and their impact on the environment, health and animal welfare.</li> <li>IV. To further encourage and empower students to make informed decisions about the food available in their school.</li> <li>V. Inspire, promote and support initiatives surrounding climate change and in particular food growing, preparation and waste avoidance, especially as part of school and community projects.</li> </ul>	The Committee to consider the Motion and report back to Council in May 2024.		Marissa Heath, Cabinet Member for Environment.
	Pre-scrutiny	<b>4. Surrey Transport Plan (LTP4) Delivery Plan</b>	First sight of the new Surrey Transport Plan Delivery Plan. Committee reviewed the approach to developing the delivery plan in October 2023.	The Committee to provide input on the new delivery plan.		<p>Matt Furniss, Cabinet Member for Highways, Transport and Economic Growth</p> <p>Katie Stewart, Executive Director for Environment, Growth, Land, Property and Infrastructure</p>
<b>MAY/JUNE</b>	<b>Special Session TBC</b>	<b>Road Safety Strategy &amp; Speed Limit Policy – Consultation Results</b>	Outcomes of public consultation on new Road Safety Strategy, launched January 2024. Deadline for consultation	The Committee to provide feedback on the outcomes of the consultation and to seek an update on the issues of i) Funding and ii) Community Engagement which were recommendations from		<p>Matt Furniss, Cabinet Member for Highways, Transport and Economic Growth</p> <p>Katie Stewart, Executive Director for Environment,</p>

				December 2023 Committee Session.		Growth, Land, Property and Infrastructure
5 July 2024	Ongoing scrutiny	1. <b>Surrey Fire and Rescue Service Performance Report</b>	To provide the Select Committee with performance information on the Surrey Fire and Rescue Service.	The Committee to review the performance, provide oversight and feedback.	Empowering communities  Growing a sustainable economy so everyone can benefit	Denise Turner-Stewart Cabinet Member for Communities and Community Safety  Dan Quin, Chief Fire Officer  Bernadette Beckett, Chief of Staff
	Progress Report  TBC	2. <b>Your Fund Surrey Update</b>  <i>Deferred from Feb 2024 Public Committee session. Decision that a report at the end of the Municipal year would be more useful.</i>	To provide the Select Committee with a progress report on YFS allocations, changes to the scheme since Committee scrutiny in December 2022 and a response to the Committee's recommendations.	The Committee to review the performance and development of this scheme and provide oversight and feedback.	Empowering communities	Denise Turner-Stewart, Cabinet Member for Communities and Community Safety  Michael Coughlin, Executive Director of Prosperity, Partnerships and Growth
	Special Session  TBC	3. <b>UTILITIES - Energy</b>	Possible special session on Utilities – Energy (Private).	Private session to engage with energy operators in Surrey with the aim of enhancing future strategic engagement for the benefit of residents.	Empowering communities  Growing a sustainable economy so everyone can benefit	Katie Stewart, Executive Director for Environment, Growth, Land, Property and Infrastructure
October 2024	Progress Report  TBC	<b>Housing strategy Progress Update</b>	Recommendation from 4 December 2024 Committee session that Cabinet Member report back to the Committee on progress against the Strategy at or before the October 2024 Committee session, including on progress against workstream KPIs for the SCC Programme for Housing.  Additional recommendation for the Service to report back to the Committee on	The Committee to review progress, provide oversight and feedback.	Empowering communities  Growing a sustainable economy so everyone can benefit	Denise Turner-Stewart, Cabinet Member for Communities and Community Safety  Michael Coughlin, Executive Director of Prosperity, Partnerships and Growth

			progress to engage Districts and Boroughs on the Housing Strategy and resolve outstanding issues by May 2025.			
	Ongoing Scrutiny	<b>Climate Change Delivery Plan Annual update</b>	To receive a whole programme assessment annual progress report on the Climate Change Delivery Plan.	The Committee to provide its feedback progress against the Plan.	Enabling a greener future	<p>Marisa Heath, Cabinet Member for Environment</p> <p>Katie Stewart, Executive Director – Environment, Transport &amp; Infrastructure</p> <p>Carolyn McKenzie, Director – Environment</p>
<b>December 2024</b>	Budget Scrutiny	<b>Budget 2024/25 and Medium-Term Financial Strategy</b>	Select Committee to receive draft budget proposals for 2023/24.	The Select Committee scrutinises the Council's budget proposals, provides feedback and makes recommendations, if required.	Growing a sustainable economy so everyone can benefit	David Lewis, Cabinet Member for Finance & Resources
	Ongoing Scrutiny	<b>Surrey Fire and Rescue Service Performance Report</b>	To provide the Select Committee with performance information on the Surrey Fire and Rescue Service.	The Committee to review the performance, provide oversight and feedback.	<p>Empowering communities</p> <p>Growing a sustainable economy so everyone can benefit</p>	<p>Denise Turner-Stewart Cabinet Member for Communities and Community Safety</p> <p>Dan Quin, Chief Fire Officer</p> <p>Bernadette Beckett, Chief of Staff</p>

**WRITTEN UPDATES or INFORMAL BRIEFING SESSION**

Date tbc	<b>Progress Update</b>	<b>DDRT and '20 and Under Half Fare Concessionary Scheme'</b>	Discussed at March 2023 Committee Session on 'FUTURE BUS NETWORK REVIEW AND LOCAL BUS SERVICE INVESTMENT'. A member asked if feedback could be provided to the committee regarding the success of the DDRT and '20 and Under Half Fare Concessionary Scheme' at an appropriate time. The Cabinet Member for Transport, Infrastructure and Growth agreed to provide the committee with an update (Autumn 2023).	The Committee to review progress on roll out of DDRT and the half fare scheme.		Matt Furniss, Cabinet Member for Cabinet Member for Highways, Transport and Economic Growth  Katie Stewart, Executive Director for Environment, Growth, Land, Property and Infrastructure
Date tbc	<b>Progress Update</b>	<b>Review of Highways Policies in line with LTP4</b>	To provide the Select Committee with a written update on progress to align highways policies with LTP4.			Matt Furniss, Cabinet Member for Cabinet Member for Highways, Transport and Economic Growth  Katie Stewart, Executive Director for Environment, Growth, Land, Property and Infrastructure
Before Cabinet 27 Feb 2024	<b>Pre-decision Scrutiny</b>	<b>Essential Worker Accommodation (Housing Strategy)</b>	To provide the Select Committee with an opportunity to consider the issue prior to cabinet decision.	The Committee to review the performance and development of this scheme and provide oversight and feedback.	<b>Empowering communities</b>	Denise Turner-Stewart, Cabinet Member for Communities and Community Safety  Michael Coughlin, Executive Director of Prosperity, Partnerships and Growth  Marie Snelling, Executive Director Customer and Communities

<p>By May 2024</p>	<p><b>Progress Update</b></p>	<p><b>Greener Futures – Communications &amp; Engagement Strategy</b></p>	<p>Recommendation from 5 July Committee Session on Greener Finance Strategy: that the Committee requests an update on progress in early 2024 including on the Communications &amp; Engagement Strategy and steps taken to engage residents on Net Zero.</p> <p>This should cover actions taken to implement the Climate Action Motion agreed by Council in July 2022:  <i>This Council resolves to:</i>  <i>I. Establish a cross-party working group to consider how Members should meet publicly with Borough/District councillors and together engage with residents and local organisations to agree upon how the Greener Futures Delivery Plan will be implemented a locally level.</i>  <i>II. Task the cross-party working group to report back to Cabinet in autumn 2022.</i>  <i>(Motion tabled by Lance spencer)</i></p>	<p>The Greener Futures Group Manager <u>committed to an update on progress to the committee in early 2024</u> to include an update on the Communications and Engagement approach and strategy. 25/09/2023.</p>	<p>Enabling a Greener Future</p>	<p>Marisa Heath, Cabinet Member for Environment</p> <p>Katie Stewart, Executive Director – Environment, Transport &amp; Infrastructure</p> <p>Carolyn McKenzie, Director – Environment</p>
<p>By May 2024</p>	<p><b>Progress Update</b></p>	<p><b>LEP transition Update</b></p>	<p>Recommendation from December 2024 Committee session that an update on LEP integration is provided to the Committee by May 2024.</p>	<p>The Committee: <i>“Endorses the planned governance review of the One Surrey Growth Board and the vital importance of ensuring local business voices and needs are at the heart of decision making and arrangements going forward. Requests the Cabinet Member/Service to report back to the Committee on ‘business voice’ and on progress more broadly with integration by the end of this Municipal year (May 2024).”</i></p>	<p>Empowering communities</p> <p>Growing a sustainable economy so everyone can benefit</p>	<p>Matt Furniss, Cabinet</p> <p>Michael Coughlin, Executive Director, Partnerships, Prosperity and Growth</p>

**ITEMS NOT SCHEDULED:**

TBC		<b>Rights of Way Improvement Plan</b>	Review interest after 5 Feb Briefing session and decide how to factor into Scrutiny plans. Plan under consultation. Due to be approved and finalised end March 2025.	Consider October or December Committee session 2024		
TBC		<b>Review of Parking Enforcement</b>	Requested by Committee. Awaiting EGI proposal on scrutiny of Parking, Ringway & Verge Cutting.	Initial performance discussion 7 Feb 2024 session.		
TBC		<b>Ringway Contract Update</b>	Requested by Committee. Awaiting EGI proposal on scrutiny of Parking, Ringway & Verge Cutting.	Initial performance discussion 7 Feb 2024 session.		
TBC		<b>Verge Cutting review</b>	Requested by Cllr Macleod 4 Dec 23 Session. Agreed by Chairman. Awaiting EGI proposal on scrutiny of Parking, Ringway & Verge Cutting.	Initial performance discussion 7 Feb 2024 session.		
TBC	Scrutiny	<b>Climate Change Adaption Plan</b>  Was scheduled for May 2023 Committee session which was cancelled. An update in 2024 would be timely given current flooding issues in Surrey.	To receive a report that sets out how Surrey needs to adapt and build resilience to the impacts of climate change such as increased flooding, droughts, heatwaves and wildfires.	The committee to provide its feedback on the proposed Climate Change Adaptation Plan.	Empowering communities  Growing a sustainable economy so everyone can benefit.  Enabling a greener future	Marisa Heath, Cabinet Member for Environment  Katie Stewart, Executive Director for Environment, Transport & Infrastructure  Carolyn McKenzie – Director, Environment.
TBC		<b>The Nature recovery strategy</b> to include countryside, rural matters and land management.				



**SPECIAL SESSIONS ON UTILITIES (Private):** The Select Committee has set up a time limited series of Special Sessions on Utilities with a focus on achieving better alignment of Surrey’s and the Utilities strategic priorities in order to support and facilitate Surreys growth and net zero ambitions, as well as improving residents well being. Utilities are defined as water, energy, telecoms. The aim of the Special Sessions are to identify:

- what is going well and what the issues are and how these can be better managed, resolved and mitigated
- a set of joint actions to progress more collaborative strategic planning with a strong place based focus
- a future mechanism for strategic engagement

January 2024	Water Scrutiny	Special Session on Water & Waste	To Committee to probe: <ul style="list-style-type: none"> <li>- Better coordination of operational works</li> <li>- Better communication between stakeholders &amp; engagement with the public esp in emergency</li> <li>- Waste management, harmful discharge/sewage overflows &amp; long term environmental improvements</li> <li>- More effective &amp; resilient strategic planning</li> <li>- Understanding vulnerable customers</li> </ul>			Thames Water Affinity Water South East Water SES Water Water Resources South East
July 2024	Energy Scrutiny	Special Session on Energy				
tbc	Digital/ Telecoms Scrutiny	Special Session on Digital/Telecoms				
tbc	Regulators & Government	Special Session with Local Government, Government & Regulators				

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October 2024	Budget Scrutiny	Potential deep dive budget sessions. TBC				
November 2024	Budget Scrutiny	Online Budget Briefing session with Finance. TBC				
December 2024	Budget Scrutiny	Public Committee Session to Review draft Budget.				