

SURREY LOCAL PENSION BOARD ACTIONS AND RECOMMENDATIONS TRACKER

The actions and recommendations tracker allows Board Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Board. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Date of meeting and reference	Item	Recommendations/Actions	To	By When	Response	Progress
27 July 2015 A1/15	Knowledge and understanding	Board Members to advise the Governance Manager when training is completed.	Board Members	N/A	There are notifications of completed training outstanding, and the Board are asked to advise the Governance Manager once completed. The training log is regularly updated.	Ongoing
28 July 2023 2/23	Action Tracker and Forward Plan	Training Policy: To reconsider the three-year expiration on training undertaken.	Training Officer	February 2024	To consider as part of the annual review of the training policy	Ongoing
10 November 2023 55/23	Risk Register Update	That the Chairmen of the Board and Committee meet with the Director of Corporate Finance & Commercial along with the LGPS Senior Officer to discuss escalation of the MySurrey issues.	Assistant Director – LGPS Senior Officer	N/A	Meeting taken place on 25 January to discuss the implementation of My Surrey. Another meeting is scheduled for 15 February.	Ongoing

Date of meeting and reference	Item	Recommendations/Actions	To	By When	Response	Progress
10 November 2023 56/23	Administration Performance Report	That communication and actions needed around challenges to overpayments be included as part of the GMP project plan.	Head of Service Delivery	N/A	Add communication to affected scheme members as an action item to the GMP Project plan. Update provided in Item 9 Administration Performance Report Update – 16 February 2024	Ongoing

COMPLETED (Will be deleted from tracker for next meeting)

Date of meeting and reference	Item	Recommendations/ Actions	To	By When	Response	Progress
17 February 2023 7/23	Risk Register update 2022/23 Quarter 3	Concerns regarding the introduction of the new financial system My Surrey- Unit 4 to be highlighted to the Pension Fund Committee and to the Unit 4 Project Team	Pension Fund Committee Board Member	March 2023	See 55/23	Complete
10 November 2023 53/23	Change Programme Update	Issues for external Member access to dashboard be resolved	Head of Change Management	N/A	Officer have worked with Surrey IT, however been unable to identify a workaround to access the dashboard in live mode. A copy of the Dashboard will be included in the Report pack to Board and Committee meetings. Additionally, an updated dashboard details can be provided on request.	Complete