

# HR Governance Report

Annual Report on Gifts and Hospitality

Activity FY2023/24



**SURREY**  
COUNTY COUNCIL

# HR Governance Report

## Annual Report on Gifts and Hospitality 2023/24

### 1. Summary

This report sets out the details for the Risk Governance Group and the Audit and Governance Committee of the gifts and hospitality received by officers at Surrey County Council in the period from 1 April 2023 to 31 March 2024. It explains the background to the policy as well as the monitoring and governance arrangements in place. It makes recommendations and provides a rationale.

### 2. Recommendations

That the report be reviewed, and the following recommendations be accepted, as follows:

- Quarterly re-issue of guidance around reporting of Gifts and Hospitality on the MySurrey system through the Our Surrey SharePoint pages.
- Clear and concise guidelines around hospitality.
- Targeted Communications for risk area groups, such as Interims, Procurement, Finance, to ensure that they refuse gift or hospitality from suppliers or contractors.
- Information reinforcing the expectation to decline gifts and hospitality, if unable to donate, to be cascaded by Extended Leadership Forum and People Business Partners
- Issue guidance on how to use MySurrey. Some employees do not know how to use the system which has led to low entries on the Gifts and Hospitality Register.
- Communicate the Code of Conduct at onboarding which contains Gifts and Hospitality policy, including new and improved e-learning course.

### 3. Background

Surrey County Council's Gifts & Hospitality (G&H) policy states that:

*"The council expects employees, and those working on behalf of the council, including interims, agency workers and employees who are seconded to other organisations to refuse offers of gifts and hospitality, unless there are exceptional circumstances."*

The Council has agreed a default position of decline for any gifts and hospitality, unless there are exceptional circumstances, then staff must complete the relevant declaration form in respect of receipt of any gift or hospitality which must be signed and approved by their line manager.

The detailed policy and the online register– together with the requirements relating to the registration of the receipt of gifts and hospitality by members of staff – can be found at: [SCC Info Gifts and Hospitality](#).

The register is maintained and reviewed monthly by the HR Governance team. Declared, non-compliant gifts and hospitality are investigated initially by the HR Governance team and escalated to HR Business Partners if deemed necessary.

Internal Audit, the Monitoring Officer and members of the HR Governance team review the register during quarterly meetings and continue to work together to achieve best practice and to ensure the Council meets its obligations with regards to monitoring and mitigating risk. The register of Itemised entries made by members of staff is edited appropriately (to remove personal data) and is published on Surrey-I. (See **Appendix B**).

#### 4. Rationale

Sponsorship of the Surrey Awards 'Stars in Surrey' event accounted for 96% of the total value of all accepted Gifts and Hospitality in 2023/24 (worth £27.5k out of a total value of £28.7k).

The sponsorship was donated by 14 service providers - with an average donation of £2,000 - in exchange for an invitation to the award ceremony and company logos on display. In 2022-23, sponsorship of the same event totalled £6,500 among 3 service providers.

Otherwise, the number and value of accepted gifts and offers of hospitality were relatively low compared to the previous year. Excluding sponsorship, in 2023-24, there were 45 acceptances with a total value of £1,177.54. The equivalent figures in 2022-23 were 71 acceptances worth £5,269.

This would suggest that the Gifts and Hospitality Policy has become better known and understood among staff. This level of awareness should be maintained through a continued campaign of communications, training and raising understanding of the policy.

#### 5. Issues for Consideration

Several points arise from the declared items set out in the tables in **Appendix A**:

- A total of 87 declarations by members of staff with a total value of £30,378 was made in relation to gifts and hospitality registered within the FY 2023/24 (including sponsorship). Of these, 59 were accepted (value £28,678), 23 were declined (£1,615) and 5 were donated to charity (£86).
- Sponsorship accounted for 96% of the total value of all accepted Gifts and Hospitality in 2023-24 (worth £27.5k out of a total value of £28.7k). See Tables 1 and 2.
- This compares with 89 notifications by officers with a total value of £10,600 in the preceding FY 2022/23. Of these 74 were accepted (£9,769), 11 were declined (£650) and 4 donated (£181). In 2022-23, sponsorship accounted for £6,500 of total acceptances.
- The value of acceptances in 2023/24 was 293% higher than the preceding year – mainly because of the 423% increase in the value of sponsorship (£27,500 compared to £6,500).

- By directorate, Children Families and Lifelong Learning (CFLL) was highest by volume - 36% - with 21 gifts and a total value of £428. These declarations were mainly to pay for attendance at events, subsistence, and networking occasions.
- Adults, Wellbeing and Health Partnerships (AWHP) accounted for 19% of all gifts by volume (11 in all – value of £126).
- In terms of value, Customer & Communities (C&C) had the highest value of gifts accepted with 96% of the total value of all gifts accepted – and 29% by volume (second highest – 17 in all).
- This total includes 14 donations of average value of £2,000 to sponsor the ‘Stars in Surrey’ event in December 2023. The total of £27,500 amounts to 91% of the value of all entries in 2023/24 and has skewed the year’s results significantly.
- Register entries tend to peak in December and January.
- All gifts and hospitality acceptances had manager authorisation.

## 6. Financial Implications

The scrutiny and audit of gifts and hospitality shows that all were investigated and authorised and that there is nothing of specific significant concern, although we always aim for a higher number of declined gifts and hospitality.

## 7. Future improvements

The process for recording the offer of gifts and hospitality was automated in 2023, so employees and members can log the offers through self-service on MySurrey. They are approved by the line manager or by Democratic Services for Member declarations.

The increased number of declined gifts and hospitality in 2023-24 suggests awareness of the policy has improved since the previous year. Regular reminders on SCC Daily to improve awareness of recording on MySurrey and access to the policy through the intranet will increase awareness and support compliance.

A strong and robust process for declaring sponsorships has been created by the HR Governance team, Legal Services and Internal Communications. Clear guidelines have been communicated to avoid leaving the Council open to allegations of impropriety. The communications campaign attracted immediate attention with many requests received by services with plans for future events.

With the new gifts and hospitality functionality within MySurrey, the enhancements will significantly reduce administrative burdens, improve compliance, and ensure a more transparent and accountable process for managing gifts and hospitality within the organisation.

Communications have been published and areas of concern have been targeted, highlighting the new functionality for reporting within MySurrey. Regular communications

will continue to be published and areas of concern will continue to be monitored and mitigating actions and initiatives implemented.

## **8. Conclusion**

There is confidence that the accepted items are not of significant value and are accepted as goodwill, and the investigations by the HR Governance Team are thorough for any deemed inappropriate.

Clear and concise guidance around sponsorship is now available and will require further communication to services and will form part of the communications campaign. The campaign supports the policy and raises awareness, this includes work on targeted communications where there may be higher levels of gifts and hospitality offers, particularly for major project work which may include facility visits and networking events.

The close monitoring by the HR Governance team on a monthly basis and the quarterly reviews with Internal Audit, the Monitoring Officer and members of the HR Governance team supports this confidence.

HR Governance Team  
May 2024

Table 1 – All Gifts and Hospitality 2019-20 to 2023-24

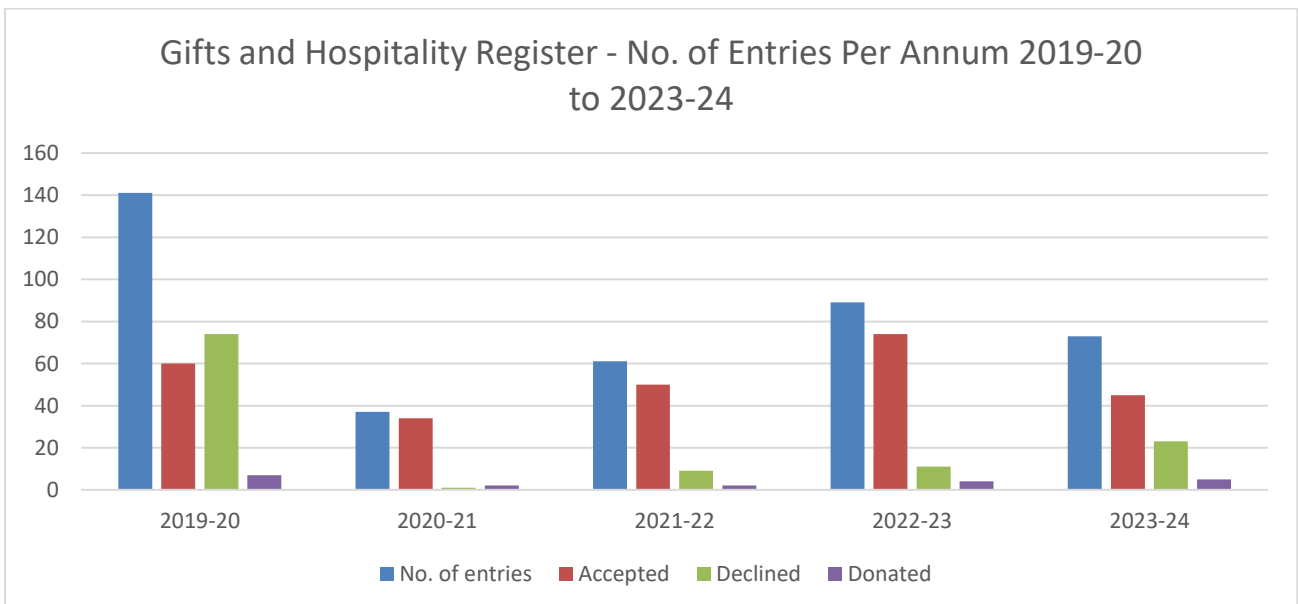
| Financial Year | No. of entries | Total Value - All Entries | Accepted | Value  | Declined | Value  | Donated | Value |
|----------------|----------------|---------------------------|----------|--------|----------|--------|---------|-------|
| 2019-20        | 141            | £9,665                    | 60       | £3,136 | 74       | £6,385 | 7       | £144  |
| 2020-21        | 37             | £2,464                    | 34       | £2,338 | 1        | £3     | 2       | £110  |
| 2021-22        | 61             | £7,874                    | 50       | £6,144 | 9        | £1,370 | 2       | £360  |
| 2022-23        | 89             | £10,600                   | 74       | £9,769 | 11       | £650   | 4       | £181  |
| 2023-24        | 73             | £2,878                    | 45       | £1,178 | 23       | £1,615 | 5       | £86   |

Table 2 – Sponsorship in 2023-24

| Stars in Surrey - Sponsorship - 2023-24 |              |                           |   |                   |
|---|--------------|---------------------------|---|-------------------|
|   | Month        | Company                   | Award   | Amount            |
| 1                                       | December     | Pick Everard              | Headline sponsor award- Make it Community award | £3,500.00         |
| 2                                       | December     | Atkins Global             | People's choice award                           | £2,000.00         |
| 3                                       | December     | Beard Construction        | Frontline worker award                          | £2,000.00         |
| 4                                       | December     | Concerto                  | EDI Award                                       | £2,000.00         |
| 5                                       | December     | Impower                   | Innovative working award                        | £2,000.00         |
| 6                                       | December     | Commercial Services Group | Lifetime achievement award                      | £2,000.00         |
| 7                                       | December     | Vail Williams             | Greener Future Award                            | £2,000.00         |
| 8                                       | December     | Suez                      | Entrepreneurial project of the year Award       | £2,000.00         |
| 9                                       | December     | RingWay                   | Young Employee of the year award                | £2,000.00         |
| 10                                      | December     | myProteus                 | The Service Transformation award                | £2,000.00         |
| 11                                      | December     | MLL Telephony             | Team Award for outstanding customer service     | £2,000.00         |
| 12                                      | December     | Embridge Consulting       | 50/50 with Unit 4, The Unsung Hero Award        | £1,000.00         |
| 13                                      | December     | Unit 4                    | The Unsung Hero Award                           | £1,000.00         |
| 14                                      | December     | 31 Ten Consulting         | Entertainment package                           | £2,000.00         |
|   | <b>Total</b> |                           |   | <b>£27,500.00</b> |



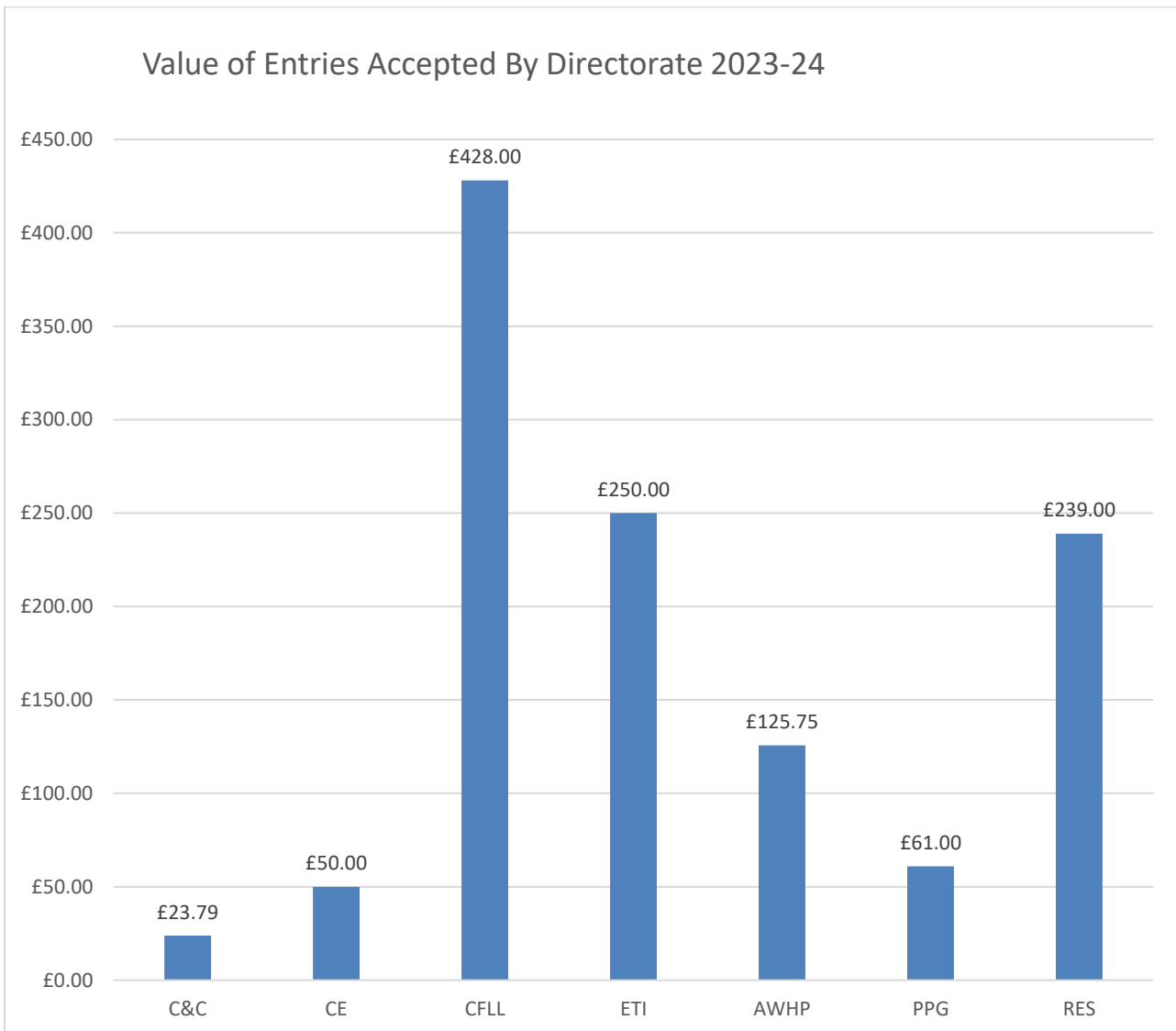
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**Table 3 - Breakdown of Gifts and Hospitality by Directorate 2023/24**

| Directorate 2023-24 | Value of gifts and hospitality accepted | %          |
|---------------------|---|------------|
| C&C                 | £23.79                                  | 2.0        |
| CE                  | £50.00                                  | 4.2        |
| CFLL                | £428.00                                 | 36.3       |
| ETI                 | £250.00                                 | 21.2       |
| AWHP                | £125.75                                 | 10.7       |
| PPG                 | £61.00                                  | 5.2        |
| RES                 | £239.00                                 | 20.3       |
| <b>Total</b>        | <b>£1,178</b>                           | <b>100</b> |

Value of Entries Accepted By Directorate 2023-24



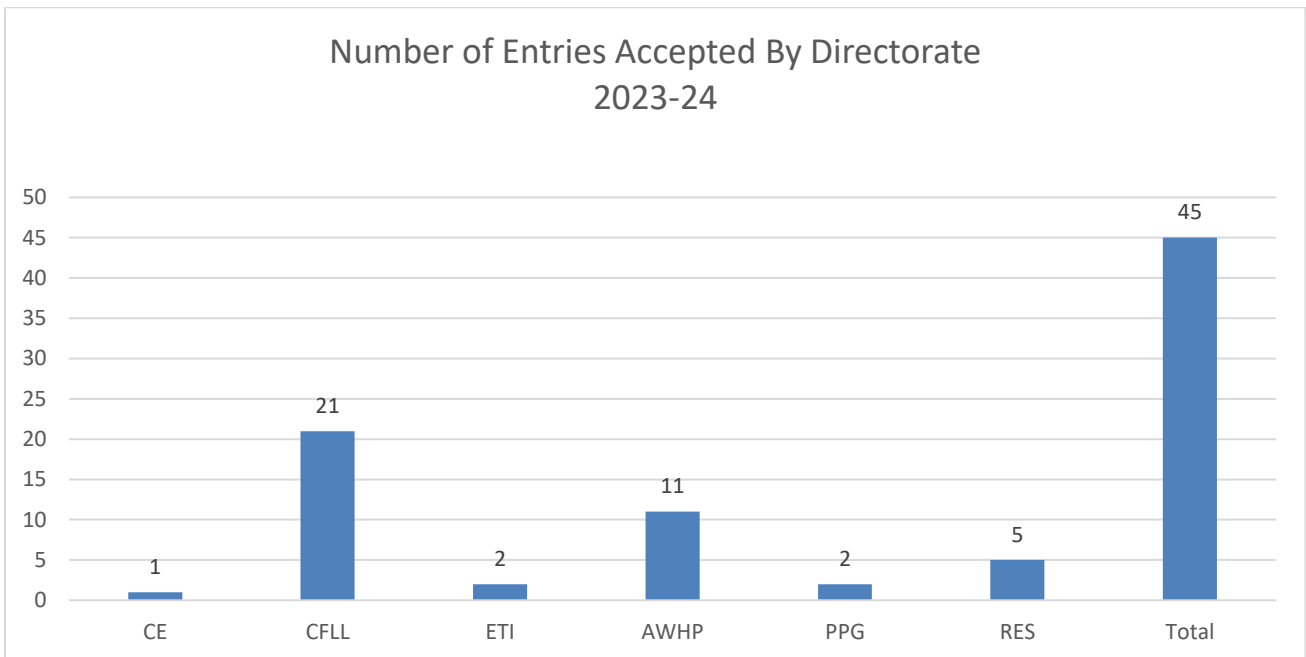
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Table 4 – Number of Gifts and Hospitality Accepted by Directorate 2023/24

| Directorate 2023-24 | Gifts and hospitality accepted - Number | %          |
|---------------------|---|------------|
| C&C                 | 3                                       | 6.67       |
| CE                  | 1                                       | 2.22       |
| CFLL                | 21                                      | 46.67      |
| ETI                 | 2                                       | 4.44       |
| AWHP                | 11                                      | 24.44      |
| PPG                 | 2                                       | 4.44       |
| RES                 | 5                                       | 11.11      |
| <b>Total</b>        | <b>45</b>                               | <b>100</b> |

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**Appendix B**

**Register of Gifts and Hospitality**

| Key  | Directorate (Dir.)                       |
|------|--|
| C&C  | Customer & Communities                   |
| CE   | Chief Executive                          |
| CFL  | Children, Families & Learning            |
| ETI  | Environment, Transport & Infrastructure  |
| AWHP | Adult, Wellbeing and Health Partnerships |
| PPG  | Partnerships, Prosperity & Growth        |
| RES  | Resources                                |

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| No | JOB TITLE                      | DIR. | DATE OFFERED | OFFERED BY  | BRIEF DESCRIPTION  | EST. VALUE | WAS THE OFFER MADE TO OTHERS? | OFFER ACCEPTED / DECLINED/ DONATED TO CHARITY |
|----|--------------------------------|------|--------------|---|--|------------|-------------------------------|---|
| 1  | Business Team - Deputy Manager | C&C  | 20/06/2023   | Comité interprofessionnel du vin de Champagne - It was a training presentation at CTSI conference in Birmingham | The prize of a bottle of champagne for people that attended their training session, and I won the prize          | £10.79     | No                            | Accepted                                      |
| 2  | Community Investment Advisor   | C&C  | 25/07/2023   | Main contact of 8th Ashford Scouts  | Gift included a card, baby muslins and baby stacking cups (as I will be going on maternity leave in a few weeks) | £8.00      | Yes                           | Accepted                                      |
| 3  | Weekend Library Assistant      | C&C  | 17/02/2024   | Mr Gregory Stuart King  | A bottle of Hardy's white wine   | £6.50      | Yes                           | Declined                                      |
| 4  | Chief Executive                | CE   | 24/05/2023   | Westco Communications   | LGA Conference - dinner invite   | £50.00     | No                            | Declined                                      |
| 5  | Chief Executive                | CE   | 26/05/2023   | CCN   | LGA Conference - dinner invite   | £50.00     | No                            | Declined                                      |

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|    |                             |      |            |  |  |        |     |          |
|----|-----------------------------|------|------------|--|--|--------|-----|----------|
| 6  | Chief Executive             | CE   | 22/05/2023 | PwC  | LGA Conference - dinner invite                                   | £50.00 | No  | Declined |
| 7  | Chief Executive             | CE   | 01/06/2023 | Oxygen Finance   | LGA Conference - drinks invitation                               | £50.00 | No  | Declined |
| 8  | Chief Executive             | CE   | 02/06/2023 | SOLACE   | LGA Conference - dinner invitation                               | £50.00 | No  | Declined |
| 9  | Chief Executive             | CE   | 04/05/2022 | LGA  | LGA Conference - dinner invitation                               | £50.00 | No  | Declined |
| 10 | Chief Executive             | CE   | 18/05/2023 | Capita and Localis   | LGA Conference - dinner invitation                               | £50.00 | No  | Declined |
| 11 | Chief Executive             | CE   | 24/03/2023 | Newton Europe  | LGA Conference - dinner invitation                               | £50.00 | No  | Accepted |
| 12 | SEND Advice Surrey Manager  | CFLL | 27/06/2023 | A parent and her daughter that I was supporting in their appeal. | A bunch of flowers arrived in the post. Lillies and roses.       | £20.00 | Yes | Accepted |
| 13 | social worker               | CFLL | 23/10/2023 | Foster carer /prospective adopter                                | A bottle of champagne<br>2x home-made jars of jam                | £25.00 | Yes | Accepted |
| 14 | Targeted Youth Practitioner | CFLL | 05/01/2024 | Family I am supporting   | £30 gift card  | £30.00 | Yes | Accepted |
| 15 | SEND Advisor                | CFLL | 10/07/2023 | Parent of Service User   | Bunch of flowers and thank you card.                             | £5.00  | Yes | Accepted |
| 16 | Senior Social Worker        | CFLL | 12/12/2023 | Fostering Family   | Smart Phone Holder   | £10.00 | Yes | Accepted |
| 17 | Personal Advisor            | CFLL | 12/04/2023 | Leaving Gift from Service User                                   | Chocolate and perfume  | £20.00 | Yes | Accepted |
| 18 | SEND Case Officer           | CFLL | 19/04/2023 | Parent of Service User   | Flowers and chocolates. Champagne was also offered but declined. | £10.00 | Yes | Accepted |
| 19 | SEND Advice Surrey Advisor  | CFLL | 24/04/2023 | Parent who has been supported through the tribunal process       | bunch of flowers   | £20.00 | Yes | Accepted |
| 20 | SEND Advice Surrey Manager  | CFLL | 10/05/2023 | Parent of Service User   | A bottle of prosecco, tulips and a box of chocolates.            | £12.00 | No  | Accepted |

Annual Report on Gifts and Hospitality 2023/24

|    |  |      |            |                                   |   |         |                 |                    |
|----|--|------|------------|-----------------------------------|---|---------|-----------------|--------------------|
| 21 | Administration Coordinator                   | CFLL | 25/05/2023 | Parents of service user           | Three tins of Fortnum & Mason biscuits, presentation box of Pukka tea and a box of artisan coffees.   | £100.00 | Yes (Team Gift) | Accepted           |
| 22 | Senior Social Worker                         | CFLL | 30/05/2023 | Adopters I have been working with | a bracelet  | £25.00  | Yes             | Accepted           |
| 23 | SEND Advice SEND Advisor                     | CFLL | 07/06/2023 | Mossarof Ovi                      | Small box of Ferrero Rochet   | £6.00   | No              | Accepted           |
| 24 | SEND Advice Surrey Advisor                   | CFLL | 07/06/2023 | Parent                            | Box of chocolates   | £5.00   | Yes             | Accepted           |
| 25 | SEND Advice Surrey Advisor                   | CFLL | 11/04/2023 | A parent                          | A large bar of chocolate with SEND Advice are Superhero's written on it.  | £14.00  | Yes             | Accepted           |
| 26 | Trainee Educational Psychologist             | CFLL | 30/06/2023 | School                            | Two separate packs of four cans of 330ml cans of beer, eight cans total.  | £10.00  | Yes             | Accepted           |
| 27 | SEND Advice Surrey Manager                   | CFLL | 08/11/2023 | Parent                            | A bunch of flowers. A bottle of prosecco and a box of biscuits.   | £20.00  | Yes             | Accepted           |
| 28 | Social worker                                | CFLL | 07/12/2023 | Service User                      | Christmas card and box of chocolates  | £10.00  | Yes             | Accepted           |
| 29 | Senior Supervising Social Worker             | CFLL | 07/12/2023 | Foster carer                      | 2 small bunches of yellow roses which had been reduced to £1.75 a bunch (sticker still on the flowers). However, the foster carer obtained them for free. | £3.50   | Yes             | Accepted           |
| 30 | Senior Practitioner - Targeted Youth Support | CFLL | 20/12/2023 | Family at a closure session.      | Card, two hand towels with an image of an animal on it. Cost of gift not known- guess estimate entered.   | £5.00   | Yes             | Accepted           |
| 31 | Social Worker                                | CFLL | 22/01/2024 | Parent                            | She gave me a late Christmas gift which was perfume.  | £30.00  | Yes             | Offered to charity |

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|    |                                       |      |            |  |   |         |                |                    |
|----|---------------------------------------|------|------------|--|---|---------|----------------|--------------------|
| 32 | Social Worker                         | CFLL | 12/02/2024 | Parent of Service User   | Elizabeth Arden Green Tea Body Cream  | £15.00  | Yes            | Offered to charity |
| 33 | Senior Supervising Social Worker      | CFLL | 07/12/2023 | Forster Carer  | 2 small bunches of yellow roses which had been reduced to £1.75 a bunch (sticker still on the flowers). However, the foster carer obtained them for free.   | £3.50   | Yes            | Accepted           |
| 34 | Senior Finance Team Leader            | CFLL | 19/12/2023 | PowerTutors Ltd  | Two of "Lindt Pick & Mix Selection Box 1kg Large"   | £74.00  | No (31 People) | Accepted           |
| 35 | Participation Lead                    | CFLL | 19/02/2024 | Chinese Association of Woking  | 50p in a Good Luck bag as a token of luck for the new year. As a thank you / good luck gift from the organisers of the event to stall-holders.  | £0.50   | Yes            | Offered to charity |
| 36 | Assistant Director, Highways          | ETI  | 02/11/2023 | Brightly Software  | Networking and collaboration at CIHT Annual Luncheon  | £50.00  | Yes            | Declined           |
| 37 | Systems Strategy and Improvement Lead | ETI  | 02/11/2023 | Brightly - Software company who we are a strategic client with. They provide the system we use to manage all enquiry, defect, works, and payment in EIG. | The invite was to the annual Charter Institute and Highway and Transport luncheon. This is a networking event where representatives from the industry and other highway authorities are brought together to discuss new initiatives and better ways of working. | £50.00  | Yes            | Declined           |
| 38 | Street Lighting Manager               | ETI  | 24/08/2023 | Milestone Infrastructure   | Attendance at annual conference, awards dinner and overnight accommodation  | £200.00 | Yes            | Accepted           |

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|    |                                   |      |            |                                      |   |        |     |          |
|----|-----------------------------------|------|------------|--------------------------------------|---|--------|-----|----------|
| 39 | Director Highways & Transport     | ETI  | 16/06/2023 | Atkins                               | Attendance at the Chartered Institute of Highways Transport Annual Luncheon   | £50.00 | Yes | Accepted |
| 40 | Director Highways & Transport     | ETI  | 04/09/2023 | Ringway (supplier)                   | invitation to attend the Chartered Institute of Highway & Transportation annual luncheon  | £50.00 | No  | Declined |
| 41 | Assistant Director, Highways      | ETI  | 26/10/2023 | Asphalt Group                        | Collaboration and networking opportunity at attendance at CIHT Annual Luncheon  | £50.00 | Yes | Declined |
| 42 | Director Highways & Transport     | ETI  | 04/10/2023 | Atkins                               | to join Atkins and other LA clients at the industry CIHT luncheon   | £50.00 | Yes | Declined |
| 43 | Strategic Contracts Group Manager | ETI  | 02/11/2023 | Ringway Infrastructure Services      | Attendance at the Chartered Institute of Highways and Transportation (CIHT) Annual Luncheon.  | £50.00 | Yes | Declined |
| 44 | PDP Placemaking Officer           | ETI  | 29/11/2023 | Mr Simms Olde Sweet Shop - The owner | The owner offered me a bag of sweets  | £2.00  |     | Declined |
| 45 | Placemaking Specialist            | ETI  | 29/11/2023 | Owners of One 40                     | Offered (a few times) a hot drink or cold drink, during an impromptu meeting with them - about the Public realm improvements for Cranleigh High Street. | £3.00  | No  | Declined |
| 46 | Social Worker                     | AWHP | 06/04/2023 | Parent of Service User               | The gifts were a box of chocolate and flowers.  | £10.00 | Yes | Accepted |
| 47 | Assistant Team Manager            | AWHP | 19/06/2023 | Family of Service User               | Packet of Quality Street chocolates   | £6.00  | No  | Accepted |
| 48 | Mental Health Social Worker       | AWHP | 07/07/2023 | Service user                         | One bunch of roses, one hardcover book ('Yellowface' by Rebecca   | £20.00 | Yes | Accepted |

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|    |                                     |      |            |  |  |        |     |                                 |
|----|-------------------------------------|------|------------|--|--|--------|-----|---------------------------------|
|    |                                     |      |            |  | Kuang), and a thank-you card   |        |     |                                 |
| 49 | Approved Mental Health Professional | AWHP | 12/06/2023 | Service user   | Box of chocolates  | £3.00  | No  | Declined                        |
| 50 | Approved Mental Health Professional | AWHP | 16/08/2023 | Service user   | Tesco Mug - grey with heart embossed (£3.50). Bar of chocolate - Galaxy 135g (£1.25)<br><br>Mug accepted, chocolate donated to IRL manager who would pass to another resident in need. | £4.75  | Yes | Mug accepted; chocolate donated |
| 51 | Social Worker                       | AWHP | 24/10/2023 | Parents of service user  | A small plant and small box of chocolates.   | £10.00 | Yes | Accepted                        |
| 52 | Social Care Assistant               | AWHP | 05/12/2023 | From service user following visit                              | x3 box of chocolates   | £10.00 | No  | Accepted                        |
| 53 | senior commissioning manager        | AWHP | 13/12/2023 | SD Card  | Hamper   | £20.00 | Yes | Offered to charity              |
| 54 | Assistant Team Manager              | AWHP | 18/12/2023 | Family of Service User   | Two bottles of wine, one red and one white, one normal size and one small size.  | £12.00 | Yes | Accepted                        |
| 55 | senior commissioning manager        | AWHP | 13/12/2023 | SD Care, local homecare provider                               | Hamper   | £20.00 | Yes | Offered to charity              |
| 56 | Social Worker                       | AWHP | 11/01/2024 | A previous client's mother has sent a Christmas card and gift. | The gift is hand soap and cream  | £15.00 | No  | Accepted                        |
| 57 | Senior Occupational Therapist       | AWHP | 24/01/2024 | Family of Service User   | A bottle of red wine.  | £8.00  | Yes | Accepted                        |
| 58 | Assistant Team Manager              | AWHP | 22/02/2024 | Service User   | Woolen Scarf   | £20.00 | Yes | Accepted                        |

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|    |  |       |            |   |   |         |     |          |
|----|--|-------|------------|---|---|---------|-----|----------|
| 59 | Assistant Team Manager                                     | AWH P | 12/03/2024 | Family of Service User                                  | 2 bunches of roses - one for Karen Armour and one for Maalika Perera                            | £10.00  | No  | Accepted |
| 60 | Senior Project Manager                                     | PPG   | 06/06/2023 | School  | Marks and Spencer Belgian Chocolate gift bag received in post.                                  | £30.00  | No  | Accepted |
| 61 | Executive Director for Partnerships, Prosperity and Growth | PPG   | 29/09/2023 | Inner Circle Consulting provided lunch during a meeting | Provided lunch during a meeting in Borough Market.  | £31.00  | Yes | Accepted |
| 62 | Assistant Director - LGPS Senior Officer                   | RES   | 26/06/2023 | Mercer  | Dinner  | £50.00  | No  | Accepted |
| 63 | Deputy Chief Executive & Exec Director of Resources        | RES   | 21/11/2023 | State Street Global Advisors                            | An audience with British astronaut, Tim Peake   | £150.00 | Yes | Declined |
| 64 | Deputy Chief Executive & Exec Director of Resources        | RES   | 02/05/2023 | LAPF Investments  | Dinner Party held in Cotswolds, Champagne reception to start with followed by dinner and drinks | £200.00 | Yes | Declined |
| 65 | Senior Development Manager                                 | RES   | 05/06/2023 | Company   | Invitation to attend a 20/20 Cricket match Surrey v Middlesex at The Oval on 22 June 2023       | £39.00  | No  | Declined |
| 66 | Executive Director of Resources                            | RES   | 06/06/2023 | Arlington Close   | Public Finance Live Dinner 2023- Dinner at Cinnamon Club in London                              | £80.00  | Yes | Declined |
| 67 | Head of Service Delivery - Pensions                        | RES   | 26/06/2023 | Mercer  | Dinner  | £50.00  | No  | Accepted |
| 68 | Employer Manager   | RES   | 26/06/2023 | Mercer  | dinner  | £50.00  | No  | Accepted |
| 69 | Head of Investment and                                     | RES   | 26/06/2023 | Mercer  | Dinner  | £50.00  | No  | Accepted |



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|    | Stewardship   |     |            |                           |  |         |     |          |
|----|---|-----|------------|---------------------------|--|---------|-----|----------|
| 70 | Deputy Chief Executive & Exec Director of Resources | RES | 17/08/2023 | Finance Directors Forum   | Attendance at The Richmond Events Finance Directors Forum 2023, including meals, workshops, drinks reception and accommodation | £450.00 | Yes | Declined |
| 71 | Insight & Intelligence Lead                         | RES | 26/09/2023 | Zenith                    | Bottle of wine   | £10.00  | No  | Declined |
| 72 | Senior Surveyor                                     | RES | 24/01/2024 | SCC tenant                | Two bottles of wine from Fortnum and Mason   | £60.00  | Yes | Declined |
| 73 | Lead Community Investment Advisor                   | RES | 26/06/2023 | Oxshott Scouts and Guides | Box of chocolates  | £5.00   | Yes | Accepted |

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