

**COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER**

**October 2024**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No progress reported	Action in progress	Action completed

**RECOMMENDATIONS**

Date	Item	Recommendation	Responsible Member or Officer	Deadline	Progress check	Recommendation response accepted or implemented
4 December 2023	Partnerships Prosperity & Growth Update: Homes Strategy & LEP Transition of Functions	<b>CEHSC 80/23:</b> Endorses the planned governance review of the One Surrey Growth Board and the vital importance of ensuring local business voices and needs are at the heart of decision making and arrangements going forward. Requests the Cabinet Member/Service to report back to the Committee on ‘business voice’ and on progress more broadly with integration by the end of this Municipal year (May 2024).			September 2024	Committee to be updated on LEP and County Deal at a future date in late (December) 2024.

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4 December 2023	Partnerships Prosperity & Growth Update: Homes Strategy & LEP Transition of Functions	<b>CEHSC 82/23:</b> Recognises the efforts that have been made to engage Districts and Boroughs and that these are ongoing. Asks the Service to continue working to resolve these issues and for the Cabinet Member to report back to the Committee on the state of play in this regard before the end of the next Municipal year (May 2025).			September 2024	Acknowledged. An update will be shared with the committee. (Response 1 March 2024)  <i>Written Update to be provided Autumn 2024.</i>
4 December 2023	Partnerships Prosperity & Growth Update: Homes Strategy & LEP Transition of Functions	<b>CEHSC 83/23:</b> Asks the Cabinet Member and the relevant Executive Directors to update the Committee on progress against the Strategy at or before its October 2024 Session, including on progress against workstream KPIs for the SCC Programme for Housing as appropriate.			September 2024	Acknowledged. An update will be shared with the committee. (Response 1 March 2024)  <i>Written Update to be provided Autumn 2024.</i>
7 February 2024	ETI Performance report [Item 5]	<b>6/24</b> Requests further work to <u>improve signage</u> on the highways network to improve information to residents; and to publicise mechanisms for residents to report issues and faults	Lucy Monie		September 2024	We are continuing to review how we improve this area and hope to implement some new signage in the summer. A new highways email subscription has been launched and we have seen a good response. Work is ongoing to see how we can improve our website and social media to support how we publicise reporting mechanisms

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7 February 2024	ETI Performance report [Item 5]	<b>7/24</b> Requests that additional <u>KPIs/metrics</u> be developed in respect of cycling and active travel and a target for reducing the number of car journeys on our roads.	Jo Diggins		September 2024	The Performance team will review the opportunities available to incorporate these metrics into the Framework for Highways & Transport.
7 February 2024	Mineral and Waste Local Plan [Item 7]	<b>9/24</b> Notes with concern the <u>ongoing difficulty</u> in identifying suitable land for waste management facilities to bridge the forecast capacity gap in Surrey beyond 2035 and the further additional ‘call for sites’ underway and applauds the efforts that are being made.	Caroline Smith		16/03/24	Update awaited.
7 February 2024	Mineral and Waste Local Plan [Item 7]	<b>10/24</b> Urges the Service to prioritise proactive discussions with Surrey’s LPAs and other partners to identify suitable land and/or alternative ways of increasing capacity at existing suitable sites through expansion, diversification or improvement or use of facilities in neighbouring counties.	Caroline Smith		16/03/24	Update awaited.

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7 February 2024	Mineral and Waste Local Plan [Item 7]	<b>11/24</b> Commends the project <u>management approach and the detailed communication and engagement plans</u> which include steps to keep members fully informed during the preferred options consultation; and invites officers to provide an update to the Committee at an appropriate time.	Caroline Smith		16/03/24	Update awaited.
29 April 2024	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	<b>16/24(1)</b> Recommends and <b>supports the development of a clear set of performance measures, targets and metrics</b> around take up of the service to provide Cllrs and residents clarity over the success of service take-up and on where to focus communications or other efforts to encourage take-up; as well as clarity over where targets are not being met so that decisions around value for money can be made.			4 July 2024	Distributed to Officers on 4 May 2024.

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29 April 2024	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	<b>16/24(2)</b> Supports the <b>development and implementation of a communications plan</b> to support the introduction of the new Surrey Connect DDRT services which will be vital to growing patronage on existing and new services and agrees the recommendation that this be bought back to the Committee for scrutiny at a date to be agreed with officers.			4 July 2024	Distributed to Officers on 4 May 2024.
29 April 2024	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	<b>16/24(3)</b> Notes that this is an expensive service benefiting a relatively small number of people and that <b>ongoing monitoring of the success and take up of the service is therefore critical</b> and requests that the Committee is kept up to date on progress and that a report is submitted in 6 months' time ( <i>by end October 2024</i> ).			4 July 2024	Distributed to Officers on 4 May 2024.

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29 April 2024	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	<b>16/24(4) Encourages further exploration of opportunities to expand and maximise use of the service</b> to address resident needs for example to access medical appointments.			4 July 2024	Distributed to Officers on 4 May 2024.
29 April 2024	Bus Service Improvement Plan Update [Item 6]	<b>17/24(1)</b> Welcomes the comprehensive update and notes the requirement for the County Council to complete and submit the updated BSIP to DfT by 12 June or otherwise risk a delay in the release or the potential loss of the second instalment of £3.9m of BSIP Phase 2 funding.			4 July 2024	Distributed to Officers on 4 May 2024.
29 April 2024	Bus Service Improvement Plan Update [Item 6]	<b>17/24(2) Welcomes the priority that is being given by the Council to Bus Services</b> which are vital to delivering greener futures objectives and to improving outcomes for residents through faster, more reliable, and cheaper public transport and continues to encourage the council to keep investing in and prioritising these services.	Paul Millin		4 July 2024	Distributed to Officers on 4 May 2024.

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29 April 2024	Bus Service Improvement Plan Update [Item 6]	<b>17/24(3) Encourages better engagement with members on Bus Service changes and improvements</b> to enable them to promote services to residents and asks that this be factored into wider work to develop a Communications plan.	Paul Millin		4 July 2024	Distributed to Officers on 4 May 2024.
29 April 2024	Sustainable Food Strategy- Report on Council Motion [Item 8]	<b>19/24(2) Agrees the Service recommendations for resolutions 1,3,4,5 of the Council Motion and that further work should take place outside of Committee to amend and agree resolution 2</b> of the Motion taking into account the Committee's discussion and points made; and for the Committee to report to Council with recommendations in July 2024.			4 July 2024	<i>Report is going to Council October 2024.</i>
29 April 2024	Sustainable Food Strategy- Report on Council Motion [Item 8]	<b>19/24(3) Encourage development of KPIs</b> to measure change on the ground (e.g. around sourcing of local food, length of food chain, quality of food supplied).			4 July 2024	<i>Work in hand to amend resolution and report back to Council in October 2024.</i>

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<p>17 July 2024</p>	<p>Updated Vision Zero Road Safety Strategy (Including A New Approach To 20 MPH Speed Limits) [Item 5]</p>	<p><b>27/24(1)</b> Notes the main changes were additional emphasis on ensuring local people are consulted on proposals and on the need for 20 MPH speed limits to be self-enforcing;</p>	<p>Matt Furniss Cabinet Member for Highways, Transport and Economic Growth</p>	<p>5 September 2024</p>	<p><i>Response received 2 September 2024:</i> The Cabinet is very grateful for the work of the Select Committee in assisting in the development of the Surrey RoadSafe Vision Zero Strategy. This has included a private session of the Select Committee with witnesses from Surrey Police, Surrey Fire and Rescue, and officers from Surrey County Council in September 2023, followed by scrutiny of the first draft strategy in December 2023 prior to public consultation, and further consideration at the recent meeting of the Select Committee on 17 July 2024. Together this represents a significant body of work that the Cabinet is appreciative of. The support from the Select Committee for the proposed additional communications work to explain our approach to 20 mph speed limits is welcomed. It is acknowledged that more communications work is required to explain the benefits of targeted local 20 mph speed limits and to explain that Surrey’s approach is not a blanket roll out. Schemes will be implemented only after careful consultation with local people, focussed primarily on schools, residential areas and town centres where the needs of people walking, wheeling and cycling are more important. Communications work will also take place alongside our major maintenance programme</p>
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						<p>that will highlight the positive impact that this will have on road safety for all road users. Once the Strategy is approved and launched it is envisaged that the Surrey RoadSafe Partnership will take the lead on developing an action plan with metrics and milestones for delivering the proposed road safety measures. This will be subject to scrutiny in the first instance by the Surrey RoadSafe Board. Cabinet acknowledges the Select Committee's recommendation for appropriate prioritisation of funding and sufficient resources to deliver the strategy. Discussions are taking place regarding the future level of resources and funding that will be allocated to implement road safety initiatives. This will have to be weighed up against other priorities and commitments for investment across the Highways Service.</p> <p>Annex 5 will be amended, setting out the engagement and consultation process to ensure that local members are involved in the process from the outset, using a pragmatic and flexible approach, and to highlight the need for Parish Council's to be engaged.</p>

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17 July 2024	Updated Vision Zero Road Safety Strategy (Including A New Approach To 20 MPH Speed Limits) [Item 5]	<b>27/24(2)</b> Notes the public response to the consultation revealed a lack of confidence that the strategy would improve road safety in Surrey, with resident feedback suggesting road condition and potholes had a greater impact on road safety.	Matt Furniss Cabinet Member for Highways, Transport and Economic Growth	5 September 2024		<i>See response to 27/24(1).</i>
17 July 2024	Updated Vision Zero Road Safety Strategy (Including A New Approach To 20 MPH Speed Limits) [Item 5]	<b>27/24(3)</b> Notes there was a mixed response on the proposals for a new approach to 20 MPH speed limits which reflected both disagreement to the policy but also a misunderstanding of how the policy would be implemented.	Matt Furniss Cabinet Member for Highways, Transport and Economic Growth	5 September 2024		<i>See response to 27/24(1).</i>

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17 July 2024	Updated Vision Zero Road Safety Strategy (Including A New Approach To 20 MPH Speed Limits) [Item 5]	<b>27/24(4)</b> Supports the Vision Zero Roadsafe Strategy in broad terms and the consultative approach that is being taken but notes the public concern about whether the impact of this strategy will succeed and its likelihood of meeting the target to reduce KSIs by 50% by 2035 (758 to 375), and notes that this will be addressed in future communications and engagement plans to better explain the policy to the public.	Matt Furniss Cabinet Member for Highways, Transport and Economic Growth	5 September 2024		<i>See response to 27/24(1).</i>
17 July 2024	Updated Vision Zero Road Safety Strategy (Including A New Approach To 20 MPH Speed Limits) [Item 5]	<b>27/24(5)</b> Expresses concern at the consultation results specifically related to speed limits and lack of clear message/result and supports future work to improve consultation methodologies.	Matt Furniss Cabinet Member for Highways, Transport and Economic Growth	5 September 2024		<i>See response to 27/24(1).</i>

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17 July 2024	Updated Vision Zero Road Safety Strategy (Including A New Approach To 20 MPH Speed Limits) [Item 5]	<b>27/24(6)</b> Recommends more detailed targets are produced to monitor progress and ensure impact including a delivery plan with key deliverables aimed at reducing deaths and KPIs.	Matt Furniss Cabinet Member for Highways, Transport and Economic Growth	5 September 2024		<i>See response to 27/24(1).</i>
17 July 2024	Updated Vision Zero Road Safety Strategy (Including A New Approach To 20 MPH Speed Limits) [Item 5]	<b>27/24(7)</b> Recommends appropriate prioritisation of funding and sufficient resources to deliver the strategy.	Matt Furniss Cabinet Member for Highways, Transport and Economic Growth	5 September 2024		<i>See response to 27/24(1).</i>
17 July 2024	Updated Vision Zero Road Safety Strategy (Including A New Approach To 20 MPH Speed Limits) [Item 5]	<b>27/24(8)</b> Recommends that supporting communication and outreach addresses the public perception (raised in the public consultation) that fixing potholes and improving roads would have a greater impact on road safety and highlights the Council's highways improvement programme.	Matt Furniss Cabinet Member for Highways, Transport and Economic Growth	5 September 2024		<i>See response to 27/24(1).</i>

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17 July 2024	Updated Vision Zero Road Safety Strategy (Including A New Approach To 20 MPH Speed Limits) [Item 5]	<b>27/24(9)</b> Recommends revisions to the strategy to address the comments raised by the Committee in discussion to clarify the role of the local Councillor in 20-MPH scheme proposals and the process for local engagement (including parish council involvement) and to amend annex 5 accordingly, which should clarify that a pragmatic and flexible approach can be taken to local consultation.	Matt Furniss Cabinet Member for Highways, Transport and Economic Growth	5 September 2024		<i>See response to 27/24(1).</i>

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4 December 2023	Budget 2024/25 And Medium-Term Financial Strategy [Item 5]	Cabinet Member for Highways, Transport & Economic Growth (Matt Furniss) to feedback outcomes from meetings with Department for Transport officials around the Highway Funding Formula.	Cabinet Member for Highways, Transport & Economic Growth Matt Furniss		Meetings with Department for Transport TBC. Outcome will be relayed to the Committee once meeting has taken place.
4 December 2023	Partnerships Prosperity & Growth Update [Item 9]	Cabinet Member for Adult Social Care (Sinead Mooney) will share the Housing Minister's response to the Call to Government on housing issues in Surrey once received.	Cabinet Member for Adult Social Care, Sinead Mooney Katie Stewart & Rhiannon Mort		The response will be shared once received 12.01.2024.
7 February 2024	Environment, Transport and Infrastructure (ETI) Performance Report [Item 5]	<b>8/24</b> The Infrastructure & Major Projects Group Manager to provide a written update on the rollout of EV and on-street charging infrastructure ahead of the April Select Committee date. [Possible Annex to the Local Transport Plan 4].	David Stempfer, Infrastructure & Major Projects Group Jo Diggins, Deputy Chief of Staff		An update on the rollout of EV and on-street charging infrastructure is to be provided an Annex to the Local Transport Plan 4 Select Committee report. This Annex is being drafted by Jonathan James – SCC's EV Project Manager. Deferred to October Select Committee meeting. <i>Report deferred to a time to be determined.</i>

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29 April 2024	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	<b>16/24 (1)</b> To bring back the communications plan to the committee for scrutiny, once completed.	Paul Millin	4 July 2024	<p><i>Response:</i> As set out in the report to the Select Committee on 29 April, a number of new DDRT services are scheduled to commence at the start of September 2024 following on from those introduced in September 2023. It is therefore proposed to come back to the Select Committee with a further and more detailed report later in 2024/25. The services that commenced in September 2023 will have been operating for over a year, whilst the newer services starting this September will have been operating for several months. This aims to provide enough time for meaningful assessment and early comparisons respectively to be made.</p> <p>The follow up report will include the communications and promotional activity undertaken to publicise DDRT to residents, alongside what is planned for the future, the aim being to grow DDRT patronage even more.</p>
29 April 2024	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	<b>16/24 (4)</b> Assistant Director of Strategic Transport to share the results of a future survey on how DDRT passengers were making journeys before DDRT was in place.	Paul Millin	4 July 2024	<p><i>Response:</i> This will form part of the detailed report being prepared for the Select Committee for scrutiny later in 2024/25.</p>

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29 April 2024	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	<b>16/24 (5)</b> Performance targets for DDRT, once completed, to be presented to the Select Committee for scrutiny.	Paul Millin	4 July 2024	<i>Response: This is work in progress and will form part of the detailed report being prepared for the Select Committee for scrutiny later in 2024/25.</i>
17 July 2024	Surrey Fire and Rescue Service Performance [Item 6]	<b>19/24</b> Request an email be sent to all 81 county councillors on the best way a councillor can promote Safe and Well visits in the communities.	Sally Wilson	5 September 2024	<i>Email sent by Chief Dan Quin to all County Councillors on 04 September 2024.</i>
17 July 2024	Your Fund Surrey Update [Item 7]	<b>20/24</b> Provide a breakdown table of all deciles explaining the split of money and number of projects across Your Fund Surrey.	Jane Last	5 September 2024	<i>Distributed to Committee on 25 July 2024 by document file.</i>
17 July 2024	Verge-Cutting Programme Update [Item 9]	<b>21/24</b> Provide the average cost per m <sup>2</sup> of an urban verge compared to a rural verge over the year for Reigate and Banstead.	Richard Bolton	5 September 2024	<i>Distributed to Committee on 10 September 2024.</i>