

## CHILDREN, FAMILIES, LIFELONG LEARNING AND CULTURE SELECT COMMITTEE ACTIONS AND RECOMMENDATIONS TRACKER

**December 2024**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No progress reported	Action in progress	Action completed

### RECOMMENDATIONS

Date	Item	Recommendation	Responsible Member or Officer	Deadline	Progress check	Recommendation response accepted or implemented
12 September 2024	Education, Health and Care Plan (EHCP) Recovery Plan and End-To-End Review of EHCP Process [Item 7]	<p><b>CFLLC 20/24:</b> 1) In order to ensure that it is moving in the right direction and the changes are delivering what was anticipated, the Service commissions feedback from, or surveys parents/carers and schools on:</p> <ul style="list-style-type: none"> <li>how the changes to the end-to-end process implemented so far have been received, and</li> <li>whether they have improved outcomes for children, outcomes for schools, communications, timeliness, quality, co-production and relationships.</li> </ul> <p>This feedback should be reported to the Select Committee before the end of 2024, but by February 2025 at the latest.</p>	Tracey Sanders, Assistant Director - Inclusion & Additional Needs	12 November 2024		<i>Distributed to Committee on 11 November 2024</i>

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12 September 2024	Education, Health and Care Plan (EHCP) Recovery Plan and End-To-End Review of EHCP Process [Item 7]	<b>CFLLC 21/24:</b> 2) As communications with parents and carers continue to be a significant issue, the Service should undertake, as a priority, a golden thread analysis of touch points with parents and carers (i.e., points where communications <b>ought</b> to be taking place), as well as touch point/communication dependencies. Gaps identified should be remedied as a priority. The results of this analysis should be reported to the Select Committee by February 2025.	Tracey Sanders, Assistant Director - Inclusion & Additional Needs	12 November 2024		<i>Distributed to Committee on 11 November 2024</i>
12 September 2024	Education, Health and Care Plan (EHCP) Recovery Plan and End-To-End Review of EHCP Process [Item 7]	<b>CFLLC 22/24:</b> 3) While the Committee acknowledges that it is desirable for parents to have identified preferred schools for SEND children as early as possible, it recommends that the communication to parents advising them of the timeline for this process is worded unambiguously so that the SCC suggested deadline is clearly differentiated from the statutory deadline. We also recommend that the suggested deadline should not be earlier than the end of September.	Tracey Sanders, Assistant Director - Inclusion & Additional Needs	12 November 2024		<i>Distributed to Committee on 11 November 2024</i>

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<p align="center">12 September 2024</p>	<p>Education, Health and Care Plan (EHCP) Recovery Plan and End-To-End Review of EHCP Process [Item 7]</p>	<p><b>CFLLC 23/24:</b> 4) The Committee endorses the following recommendations from Carrington School:</p> <p>(a) Communications with schools should be kept open, and schools should be updated on how referrals to MindWorks are being managed and progressing.</p> <p>(b) Enable schools to identify and track funds they receive from Surrey County Council, and help them to clarify that they are receiving the appropriate amount.</p> <p>(c) In the situation where the school is requested to accept a child and there is no agreement over whether the school can meet the child's needs, a meeting between the school and the Local Authority should be scheduled to agree a way forward. In addition:</p> <ul style="list-style-type: none"> <li>• The actions from this meeting should be documented and shared with both parties.</li> <li>• Placing a child in a school should require positive agreement and not be based on any assumptions or assumed default position.</li> </ul>	<p>Tracey Sanders, Assistant Director - Inclusion &amp; Additional Needs</p>	<p align="center">12 November 2024</p>		<p><i>Distributed to Committee on 11 November 2024</i></p>
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		(d) Consider a more flexible approach to identify where some of the funding that would otherwise go to Non-Maintained Independent schools could be spent in maintained sector schools to boost resource and capability - enabling more maintained schools to offer places to pupils who could otherwise only be accommodated in an NMI school.				
12 September 2024	Children Not in School [Item 8]	<b>CFLLC 24/24:</b> 1) Surrey County Council (SCC) establishes and delivers a clear and coherent policy in respect of its role in monitoring children not in school and driving increased attendance, and identifies standards of best practice, including Key Performance Indicators for Surrey – by March 2025.	Tracey Sanders, Assistant Director - Inclusion & Additional Needs			<i>Distributed to Committee on 12 November 2024</i>
12 September 2024	Children Not in School [Item 8]	<b>CFLLC 25/24:</b> 2) SCC should take a leadership role and work with the various parties involved to drive the implementation of these standards and improved performance in Surrey.	Tracey Sanders, Assistant Director - Inclusion & Additional Needs			<i>Distributed to Committee on 12 November 2024</i>

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12 September 2024	Children Not in School [Item 8]	<b>CFLLC 26/24:</b> 3) SCC should deliver an investigation on the impact of outcomes/life chances for children who are not in school, including those (a) severely absent from school and (b) electively home educated – by comparison with their peers.	Tracey Sanders, Assistant Director - Inclusion & Additional Needs			<i>Distributed to Committee on 12 November 2024</i>
12 September 2024	Children Not in School [Item 8]	<b>CFLLC 27/24:</b> 4) Children with SEND should be clearly identified in the severely absent cohort, and, by March 2025, an action plan to remedy their high prevalence should be developed and ready for delivery.	Tracey Sanders, Assistant Director - Inclusion & Additional Needs			<i>Distributed to Committee on 12 November 2024</i>
14 November 2024	Preparing for Adulthood [Item 7]	<b>CFLLC 28/24:</b> 1) The Preparing for Adulthood (PfA) booklet co-produced with Family Voice Surrey (FVS) is actively communicated to families of children in Year 9, with immediate effect.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE	18 December 2024		

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14 November 2024	Preparing for Adulthood [Item 7]	<b>CFLLC 29/24:</b> 2) The regular Preparing for Adulthood events held in previous years, allowing families to speak to relevant members of the team and learn more about options and next steps, are reintroduced as soon as possible to benefit families and ensure a real focus on PfA.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE	18 December 2024		
14 November 2024	Preparing for Adulthood [Item 7]	<b>CFLLC 30/24:</b> 3) Within one month, the Cabinet Member responds to Family Voice Surrey and the Select Committee on five of the key issues with adulthood preparation identified by FVS.	Clare Curran, Cabinet Member for Children, Families and Lifelong Learning Sandra Morrison, Assistant Director for Inclusion and Additional Needs – SE	18 December 2024		

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14 November 2024	Cabinet Response To Select Committee Recommendations [Item 6]	<b>CFLLC 29/24:</b> To follow up on the 2024/25 year-to-date figures and the numbers of parents/carers who have used the mediation and dispute resolution service, rather than just percentages.	Rhianwen Fox, Service Manager - SEND Practice	12 December 2024	
14 November 2024	Preparing For Adulthood [Item 7]	<b>CFLLC 30/24:</b> To share with Committee the CFL Service's response to the June 2024 Orbis internal audit report on Transition of Children into AWHP.	Jenny Brickell, Assistant Director for Children with Disabilities	12 December 2024	

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