

**COMMUNITIES, ENVIRONMENT & HIGHWAYS SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER**

**December 2024**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

<b>KEY</b>			
	No progress reported	Action in progress	Action completed

**RECOMMENDATIONS**

Date of meeting and reference	Item	Recommendation	Responsible Member or Officer	Deadline	Progress check	Recommendation response accepted or implemented
4 December 2023 <b>80/23</b>	Partnerships Prosperity & Growth Update: Homes Strategy & LEP Transition of Functions	Endorses the planned governance review of the One Surrey Growth Board and the vital importance of ensuring local business voices and needs are at the heart of decision making and arrangements going forward. Requests the Cabinet Member/Service to report back to the Committee on 'business voice' and on progress more broadly with integration by the end of this Municipal year (May 2024).			November 2024	This has been scheduled to be included within the agenda item at the committee session updating on LEP and economic growth in December 2024.

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4 December 2023  <b>82/23</b>	Partnerships Prosperity & Growth Update: Homes Strategy & LEP Transition of Functions	Recognises the efforts that have been made to engage Districts and Boroughs and that these are ongoing. Asks the Service to continue working to resolve these issues and for the Cabinet Member to report back to the Committee on the state of play in this regard before the end of the next Municipal year (May 2025).			November 2024	<i>See reference 80/23.</i>
4 December 2023  <b>83/23</b>	Partnerships Prosperity & Growth Update: Homes Strategy & LEP Transition of Functions	Asks the Cabinet Member and the relevant Executive Directors to update the Committee on progress against the Strategy at or before its October 2024 Session, including on progress against workstream KPIs for the SCC Programme for Housing as appropriate.			November 2024	<i>See reference 80/23.</i>

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7 February 2024  6/24	ETI Performance report [Item 5]	<u>Requests further work to improve signage</u> on the highways network to improve information to residents; and to publicise mechanisms for residents to report issues and faults	Lucy Monie		November 2024	<p>The new Fix My Street, an online reporting tool for residents to report issues and faults, has been launched September 2024.</p> <p>The Congestion Management Project, which includes the Streetworks Taskforce, remains ongoing, with one of the taskforce focus/working groups is to look at improved signage and communications to residence regarding planned and emergent works.</p> <p>An update on the Utilities programme, which includes the taskforce will return to the committee in February via briefing note, per agreement with the chair.</p>
7 February 2024  7/24	ETI Performance report [Item 5]	<u>Requests that additional KPIs/metrics</u> be developed in respect of cycling and active travel and a target for reducing the number of car journeys on our roads.	Jo Diggins		November 2024	New KPIs measuring active travel in certain towns has been developed and is being measured. This item will be updated with additional information on the towns for the Committee. This KPI will be included in future performance reports to the committee.

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7 February 2024  9/24	Mineral and Waste Local Plan [Item 7]	<u>Notes with concern the ongoing difficulty</u> in identifying suitable land for waste management facilities to bridge the forecast capacity gap in Surrey beyond 2035 and the further additional 'call for sites' underway and applauds the efforts that are being made.	Caroline Smith		November 2024	Update awaited.
7 February 2024  10/24	Mineral and Waste Local Plan [Item 7]	<u>Urges the Service to prioritise</u> proactive discussions with Surrey's LPAs and other partners to identify suitable land and/or alternative ways of increasing capacity at existing suitable sites through expansion, diversification or improvement or use of facilities in neighbouring counties.	Caroline Smith		November 2024	Update awaited.
7 February 2024  11/24	Mineral and Waste Local Plan [Item 7]	<u>Commends the project management approach and the detailed communication and engagement plans</u> which include steps to keep members fully informed during the preferred options consultation; and invites officers to provide an update to the Committee at an appropriate time.	Caroline Smith		November 2024	Update awaited.

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29 April 2024 <b>16/24(1)</b>	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	Recommends and <b>supports the development of a clear set of performance measures, targets and metrics</b> around take up of the service to provide Cllrs and residents clarity over the success of service take-up and on where to focus communications or other efforts to encourage take-up; as well as clarity over where targets are not being met so that decisions around value for money can be made.			November 2024	In depth information was covered as part of budget deep dive, with ongoing performance also monitored via directorate monitoring and cabinet member reports. A final update will be forthcoming in December 2024.
29 April 2024 <b>16/24(2)</b>	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	Supports the <b>development and implementation of a communications plan</b> to support the introduction of the new Surrey Connect DDRT services which will be vital to growing patronage on existing and new services and agrees the recommendation that this be bought back to the Committee for scrutiny at a date to be agreed with officers.			November 2024	<i>See reference 16/24(1).</i>

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29 April 2024 <b>16/24(3)</b>	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	Notes that this is an expensive service benefiting a relatively small number of people and that <b>ongoing monitoring of the success and take up of the service is therefore critical</b> and requests that the Committee is kept up to date on progress and that a report is submitted in 6 months' time ( <i>by end October 2024</i> ).			November 2024	<i>See reference 16/24(1).</i>
29 April 2024 <b>16/24(4)</b>	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	<b>Encourages further exploration of opportunities to expand and maximise use of the service</b> to address resident needs for example to access medical appointments.			November 2024	<i>See reference 16/24(1).</i>
29 April 2024 <b>17/24(1)</b>	Bus Service Improvement Plan Update [Item 6]	Welcomes the comprehensive update and notes the requirement for the County Council to complete and submit the updated BSIP to DfT by 12 June or otherwise risk a delay in the release or the potential loss of the second instalment of £3.9m of BSIP Phase 2 funding.			November 2024	Future Government bus funding will be announced shortly, with BSIP capital and revenue funding to be allocated on a formula basis. £640m will be made available in 2025/26, with funding for 2026/27 and 2027/28 to be announced in the Spring Budget. It is expected that LTAs will have priorities for when funding is allocated to speed up delivery. New BSIP guidance will also be issued next year, including information on bus fare advertising and promotion. Item will remain open pending further update.

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29 April 2024 <b>17/24(2)</b>	Bus Service Improvement Plan Update [Item 6]	<b>Welcomes the priority that is being given by the Council to Bus Services</b> which are vital to delivering greener futures objectives and to improving outcomes for residents through faster, more reliable, and cheaper public transport and continues to encourage the council to keep investing in and prioritising these services.	Paul Millin		November 2024	<i>See reference 17/24(1).</i>
29 April 2024 <b>17/24(3)</b>	Bus Service Improvement Plan Update [Item 6]	<b>Encourages better engagement with members on Bus Service changes and improvements</b> to enable them to promote services to residents and asks that this be factored into wider work to develop a Communications plan.	Paul Millin		November 2024	<i>See reference 17/24(1).</i>
29 April 2024 <b>19/24(3)</b>	Sustainable Food Strategy- Report on Council Motion [Item 8]	<b>Encourage development of KPIs</b> to measure change on the ground (e.g. around sourcing of local food, length of food chain, quality of food supplied).			October 2024	<i>Referred motion taken to October Council meeting October 2024 and resolved.</i>

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<p>15 October 2024  28/24</p>	<p>Climate Change Delivery Plan Annual Update [Item 5]</p>	<p>I. Welcomes the framework that facilitates the Council to remain on track with the 2030 and 2050 net zero carbon targets.</p> <p>II. Requests that the Cabinet reconfirms the commitment to the targets for 2030 and 2050.</p> <p>III. Encourages the Cabinet to secure more resources from central government to meet these targets.</p> <p>IV. Considers that engaging children and young people in green initiatives is crucial and recognises the high performance by Surrey in its schools' engagement.</p> <p>V. Recommends continued work with parish councils, volunteers and engagement with the public.</p> <p>VI. Requests that the Cabinet brings forward the second five year Climate Change Plan and delivers a draft by mid 2025.</p> <p>VII. Recommends that the Council supports the Department with funding and takes a whole Council approach that integrates green targets across all services. This would include cycleways and walkways.</p>			<p><i>Response: I am grateful for recommendations I-III which confirm that the Council remain committed to ambitious action. This is consistent with the views of our residents as 68% think that ambitious climate change is "extremely" or "very" important.</i></p> <p><i>I also support recommendations IV-V which recognise that the success of the plan is dependent on engaging and supporting a wide range of residents, businesses and communities to act where the Council has a low level of control on reducing carbon emissions. We plan to continue to enact the Greener Futures engagement plan, working with schools, parishes and volunteers amongst other activities. The level of engagement will be dependent on continued resource next financial year and the extent to which we are successful in grant funding applications.</i></p> <p><i>As the current Climate Change Delivery Plan runs until the Financial Year 2025/6, I commit to recommendation VI and the submission of a draft of the next 5 year plan by mid 2025 for consideration by Members. It will be used to set new ambitions, strengthen partnerships and maximise the benefits across all our strategic priorities.</i></p> <p><i>I support recommendation VII of continued funding and a whole Council approach. So far the Council, with partners, has leveraged £70M of grant and private sector funding which has been used to:</i></p> <ul style="list-style-type: none"> <li>- deliver additional carbon savings of around 30,000 tonnes;</li> <li>- generate £18M per year of energy bill savings for residents, businesses and the public sector;</li> <li>- increased Surrey's renewable energy capacity equivalent to powering 9,000 households per year; and</li> <li>- supported businesses to increase their ability to take the opportunities that the green economy has to offer and increased access to training.</li> </ul>
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						<p><i>Enabling the plan to be delivered will protect our residents and businesses from the impacts of climate change and help them take opportunities to benefit from the fuel bill savings, increased green job opportunities and health benefits that occur as the actions in the plan are delivered, thus aligning closely with the Council's commitment that no one be left behind in Surrey.</i></p> <p><i>At a time when action needs to scale up, we need to take tough decisions to make sure that the Council's financial position remains sustainable. The Green Finance Strategy was put in place to facilitate a scale up of action and at the same time move towards a more self-sustaining programme. Since its approval in Cabinet in 2023, as delivery costs have increased and the Council's approach to financial risk remains cautious, a number of proposed income generation projects have been considered to have too high-a commercial risk and have not yet come forward. This makes is ever more important to continue to create the right conditions to access and deliver available grant funding.</i></p> <p><i>It is also crucial we act as a "whole council" and ensure that all projects, policies, programmes and services help to deliver the Greener Futures priority outcome – delivering carbon on our own estate and within the county and protecting against the future impacts of climate change as we deliver services.</i></p>

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4 December 2023	Budget 2024/25 And Medium-Term Financial Strategy [Item 5]	Cabinet Member for Highways, Transport & Economic Growth (Matt Furniss) to feedback outcomes from meetings with Department for Transport officials around the Highway Funding Formula.	Cabinet Member for Highways, Transport & Economic Growth, Matt Furniss		Meetings with Department for Transport TBC. Outcome will be relayed to the Committee once meeting has taken place.
4 December 2023	Partnerships Prosperity & Growth Update [Item 9]	Cabinet Member for Adult Social Care (Sinead Mooney) will share the Housing Minister's response to the Call to Government on housing issues in Surrey once received.	Cabinet Member for Adult Social Care, Sinead Mooney Katie Stewart & Rhiannon Mort		<i>Housing strategy report shared with committee in November 2024.</i>
7 February 2024 <b>8/24</b>	Environment, Transport and Infrastructure (ETI) Performance Report [Item 5]	The Infrastructure & Major Projects Group Manager to provide a written update on the rollout of EV and on-street charging infrastructure ahead of the April Select Committee date. [Possible Annex to the Local Transport Plan 4].	David Stempfer, Infrastructure & Major Projects Group Jo Diggins, Deputy Chief of Staff		<i>Report deferred to a time to be determined.</i>

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29 April 2024 <b>16/24 (1)</b>	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	To bring back the communications plan to the committee for scrutiny, once completed.	Paul Millin	4 July 2024	<i>Response:</i> Discussions on DDRT, patronage and next phase discussed as part of Bus Deep Dive held in September 2024.
29 April 2024 <b>16/24 (4)</b>	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	Assistant Director of Strategic Transport to share the results of a future survey on how DDRT passengers were making journeys before DDRT was in place.	Paul Millin	4 July 2024	<i>Response:</i> This formed part of the detailed report prepared for the Select Committee for scrutiny as part of the Budget Deep Dive process in September 2024.
29 April 2024 <b>16/24 (5)</b>	Surrey Connect Digital Demand Responsive Travel Service [Item 5]	Performance targets for DDRT, once completed, to be presented to the Select Committee for scrutiny.	Paul Millin	4 July 2024	<i>Response:</i> This formed part of the detailed report prepared for the Select Committee for scrutiny as part of the Budget Deep Dive process in September 2024.
15 October 2024 <b>22/24</b>	Climate Change Delivery Plan Annual Update [Item 5]	Provide data on the number of installed EV charge points, how many are currently underutilised, and how many are non-operational.	Cat Halter, Climate Change Strategic Lead	28 November 2024	<i>To be distributed to committee.</i>
15 October 2024 <b>23/24</b>	Climate Change Delivery Plan Annual Update [Item 5]	Provide an update on the Local Cycling & Walking Implementation.	Paul Millin, Strategic Transport Group Manager	28 November 2024	<i>To be distributed to committee.</i>

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